



REGULAR MEETING OF COUNCIL
Tuesday, February 14, 2017 @ 10:00 AM
George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet

AGENDA

	Page
1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
<p>Council would like to acknowledge the Yuułu?it?at̓ First Nations on whose traditional territories the District of Ucluelet operates.</p>	
3. ADDITIONS TO AGENDA	
4. ADOPTION OF MINUTES	
4.1. January 24, 2017 Regular Minutes	5 - 15
	2017-01-24 Regular Minutes
5. UNFINISHED BUSINESS	
6. MAYOR'S ANNOUNCEMENTS	
7. PUBLIC INPUT, DELEGATIONS & PETITIONS	
7.1 Public Input	
7.2 Delegations	
• Laurie Skene, Resident	17
Re: Development in Riparian Areas as per the OCP	
Skene Delegation Form	
8. CORRESPONDENCE	
8.1. Request re: Proclamation of Toastmasters' Month	19 - 20
Toastmasters International	
C-1 Toastmasters	
8.2. Request to Partner re: Pure Water Running Project	21 - 22
Logan Ronhovde	
C-2 Pure Water	
8.3. Appointments to Clayoquot Biosphere Trust Board	23 - 25
Rebecca Hurwitz	
C-3 Clayoquot Biosphere Trust	
9. INFORMATION ITEMS	
9.1. Resurrection of the Postal Bank	27 - 28

The Canadian Postmasters and Assistants Association

[I-1 CPAA](#)

- | | | |
|------|---|---------|
| 9.2. | Public Discussion on Climate Change & Energy
Gord Johns MP | 29 |
| | I-2 Gord Johns MP | |
| 9.3. | January 11, 2017 Minutes
Recreation Commission | 31 - 32 |
| | I-3 Rec Commission Minutes | |
| 9.4. | Let's Save Our Heritage Infrastructure
Peter Van Loan MP | 33 - 41 |
| | I-4 Peter Van Loan MP | |
| 9.5. | Funding Support for French Programs
Honourable Norm Letnick | 43 - 44 |
| | I-5 Francophone Program | |
| 9.6. | Correspondence re: Rural Education Feedback
Ucluelet Council | 45 - 49 |
| | I-6 Rural Education Feedback | |

10. COUNCIL COMMITTEE REPORTS

- 10.1 Councillor Sally Mole
Deputy Mayor April – June
- Ucluelet & Area Child Care Society
 - Westcoast Community Resources Society
 - Coastal Family Resource Coalition
 - Food Bank on the Edge
 - Recreation Commission
 - Alberni Clayoquot Health Network Table of Partners
 - Alberni Clayoquot Regional District - Alternate
- => *Other Reports*
- 10.2 Councillor Marilyn McEwen
Deputy Mayor July – September
- West Coast Multiplex Society
 - Ucluelet & Area Historical Society
 - Wild Pacific Trail Society
 - Vancouver Island Regional Library Board – Trustee
- => *Other Reports*
- 10.3 Councillor Mayco Noel
Deputy Mayor October – December
- Ucluelet Volunteer Fire Brigade

- Central West Coast Forest Society
- Ucluelet Chamber of Commerce
- Clayoquot Biosphere Trust Society - Alternate
- Tourism Ucluelet
- Signage Committee
- Community Forest Board

=> *Other Reports*

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

- Vancouver Island Regional Library Board - Alternate
- Harbour Advisory Committee
- Aquarium Board
- Seaview Seniors Housing Society
- Education Liaison

=> *Other Reports*

10.5 Mayor Dianne St. Jacques

- Alberni-Clayoquot Regional District
- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish & Hake
- Pacific Rim Harbour Authority
- Pacific Rim Arts Society
- Whale Fest Committee

=> *Other Reports*

11. REPORTS

- | | | |
|-------|---|---------|
| 11.1. | Expenditure Voucher G-3/17
<i>Jeanette O'Connor, CFO</i>
R-1 Expenditure Voucher Final | 51 - 55 |
| 11.2. | Development Variance Permit for Lot 50
<i>John Towgood, Planner 1</i>
R-2 Development Variance | 57 - 70 |
| 11.3. | Community Garden
<i>Abby Fortune, Director of Parks & Recreation</i>
<i>John Towgood, Planner 1</i>
R-3 Community Garden | 71 - 84 |
| 11.4. | Bylaw Statistics Report | 85 |

Christian Drabosenig, Bylaw Services Ambassador

[R-4 Bylaw Statistic Report](#)

- | | | |
|-------|--|-----------|
| 12. | LEGISLATION | |
| 12.1. | REPORT | 87 - 89 |
| | Zoning Amendment Bylaw No. 1212, 2016 - Fourth Reading
<i>John Towgood, Planner 1</i> | |
| | L-1 Report - Zoning Amendment 1212 - Fourth & Final Reading | |
| 12.2. | BYLAW | 91 - 92 |
| | Zoning Amendment Bylaw No. 1212, 2016 | |
| | L-2 BYLAW Zoning Amendment No. 1212 | |
| 12.3. | REPORT | 93 - 105 |
| | Zoning Amendment Bylaw No. 1211, 2016 - Third Reading
<i>John Towgood, Planner 1</i> | |
| | L-3 Report - Zoning Amendment 1211 - Third Reading | |
| 12.4. | BYLAW | 107 - 108 |
| | Zoning Amendment Bylaw No. 1211, 2016 | |
| | L-4 BYLAW Zoning Amendment No. 1211 | |
| 13. | LATE ITEMS | |
| 14. | NEW BUSINESS | |
| 15. | QUESTION PERIOD | |
| 16. | CLOSED SESSION | |

Procedural Motion to Move In-Camera:

THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (d) and (e) of the Community Charter.

- | | | |
|-----|-------------|--|
| 17. | ADJOURNMENT | |
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DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, January 24, 2017 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Mole, and Noel
 Staff: Andrew Yeates, Chief Administrative Officer;
 Morgan Dosdall, Deputy Clerk

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the meeting to order at 7:30 pm

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council would like to acknowledge the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 January 10, 2017 Regular Minutes

2017-021 **It was moved by Councillor McEwen and seconded by Councillor Noel**
 THAT Council approve the January 10, 2017 Regular Minutes as presented.
CARRIED.

5. UNFINISHED BUSINESS

6. MAYOR'S ANNOUNCEMENTS

6.1 Mayor St. Jacques addressed the opinion piece that appeared in last week's Westerly News. Council expressed their surprise and disappointment at the lack of respect shown to District Council and staff. Mayor St. Jacques noted the importance of open discussion during public meetings, which includes asking questions that may seem trivial at the time but are important for Council to ask and to have answered. In reference to trees on Hyphocus, the article was inaccurate - tree cutting falls under a development permit situation however there are no restrictions for trees on residential properties or properties zoned as residential, and guest houses are a residential zone. In reference to the OCP process, Mayor St. Jacques expressed it was inaccurate and disrespectful to say it only involved a few Vancouver Island University

students walking around on a Saturday. Mayor St. Jacques reviewed the full OCP engagement schedule, which included an online survey, three events in October, one event in November, and multiple ad hoc meetings throughout; the students are currently in the process of condensing the feedback received and will be presenting a report to Council with recommendations on March 14, 2017 after spring break. In reference to the amount of money Council is paid, Mayor St. Jacques noted that Ucluelet has 5 members who all participate on a lot of committees, which they enjoy and are proud to do; Tofino by contrast has 7 Councillors with different responsibilities; Mayor St. Jacques stated that the article was hurtful to those who do their best.

- 6.2** Mayor St. Jacques addressed last week's Westerly News article on street lights, noting the statement "how many staff members it takes to change a light bulb" is not good for the community or staff who work hard. Mayor St. Jacques stated that Council had a serious concern during the street light discussion, but did not belittle staff in any way and did not have that intention. Mayor St. Jacques noted that statements like this are hurtful and they affect staff morale.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

7.2 Delegations

Katie Burden, Resident
Re: Sewer Back-up/Flood

- Council received a verbal presentation from Katie Burden on her experiences with sewage back-ups at her residence; Ms. Burden provided Council with a handout package of informational materials and correspondence pertaining to the issues she has faced since June 12, 2016; Ms. Burden read the latest piece of correspondence from her father to the District, and noted that the handouts also contained correspondence from her neighbour, who has had similar issues, and suggestions from a local engineer Don McKinnon on how to address the problem and prevent it from happening in the future; Ms. Burden noted her intentions in presenting were to learn what the District would be doing next to help resolve the issue.
- Council noted that discussions have been had by Council and that the District was continuing to move forward to help resolve the issue quickly.
- Council inquired as to whether Ms. Burden was aware of

- any issues with the property prior to purchasing it.
- Council requested the CAO provide an update on the situation and noted their resolve to keeping up correspondence with Ms. Burden as progress is made.

**Eileen Floody, West Coast Winter Music Society
Re: Youth Concert in Ucluelet**

- Council received a verbal presentation from Eileen Floody on the West Coast Winter Music Society, including an overview of the Society; its mandate to encourage musical education for youth; their Board's interest in expanding to Ucluelet from Tofino; their pursuit of funding options for the programs; and a request seeking \$500 donation from Ucluelet to support bringing performance to Ucluelet on March 1, 2017.
- Council asked questions and provided comments with regards to: association with the Pacific Rim Arts Society as well as discussion of other funding opportunities, including the Clayoquot Biosphere Trust and the Parent Advisory Committees for Ucluelet Schools.
- Council requested that the Society report back after the concert to let them know how it went

2017-022

It was moved by Councillor Oliwa and seconded by Councillor McEwen.

THAT Council approve a donation of \$500 to the West Coast Winter Music Society to be used in support of a musical concert for youth in Ucluelet.

CARRIED.

8. CORRESPONDENCE

9. INFORMATION ITEMS

**9.1 BC Launches New Funding Program for Museums and Heritage Sites
Heritage BC**

2017-023

It was moved by Councillor Noel and seconded by Councillor Mole
THAT Council receive Information Item 9.1 for information.

CARRIED.

**9.2 "Let's Talk Parks, Canada!" Consultation Underway
Parks Canada**

2017-024

It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive Information Item 9.2 for information.

CARRIED.

- 2017-025 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council direct Staff to create a link on the District's website to the Parks Canada feedback form for the "Let's Talk Parks, Canada!" consultation.
 CARRIED.

10. COUNCIL COMMITTEE REPORTS

- 2017-026 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council approve the 2017 Council Committee Schedule, as presented.
 CARRIED.

- 10.1 Councillor Sally Mole
Deputy Mayor April – June

Food Bank on the Edge

- Met January 23, 2017. The 'Stuff The Cruiser Event' was successful - in 2015, raised \$1200 cash/gift cards and 917 lbs food; 2016 event was 1900 lbs food and \$2300 cash/gift cards; weighed food doesn't include personal items such as toilet paper, toothpaste.
- The Food Bank is gearing up for March 26, 2017 Chowder Chow Down with 9 restaurants confirmed to participate.

Recreation Commission

- Eight people attended the first meeting on January 11, 2017; commission reviewed their terms of reference - 3 things suggested to add: (1) ability to fund-raise and earmark funds for certain projects, (2) ability to initiate their own events, such as free family fun run, or ability to piggy back on other events, (3) that quorum increases to 5 from 3.
- Have received interest from another community member to join - Juliet Van Vliet, who is a new resident to the area.
- Commission discussed Ucluelet Recreation Director giving them overview of the Recreation Master Plan at a future meeting; also decided to try and meet with the Tofino Recreation Commission at future date.
- Darcey Bouvier recorded minutes and will have them when the Society has approved them.
- Next meeting is February 8, 2017.

=> Other Reports

- Attended January 11, 2017 skateboard meeting; consultants were on the phone, but gave a live computer

presentation where suggestions from the audience were drawn on the screen in real time; had only men in audience, but a good age range; now have drafts of the additions, and grant was approved.

- Attended first day of the 'Art of Hosting' three-day seminar; Clr. Mole hoped to bring something solid to back for Council; other than travel, Clr. Mole self-funded her attendance

10.2 Councillor Marilyn McEwen
Deputy Mayor July – September

Ucluelet & Area Historical Society

- Met January 12, 2017. Councillor McEwen brought forward the Canada 150 grant, however since the District does not officially have title yet to the lighthouse, the Society will not be able to pursue the grant for a museum there. As an alternative, the Society is looking at a new display, similar to Kimoto display. Another option is to put the grant towards their archiving work. The deadline for the grant is February 10, 2017; work must be completed by March 21, 2018.

Wild Pacific Trail Society

- Met January 11, 2017. Jim Martin suggested the society look at succession planning to replace him eventually (his role is trail maintenance work).
- Mr. Martin reported that the lower stairway is in for Inspiration Point. There will be a gravel-shoveling work bee on January 29, 2017 at 9 am to help Mr. Martin.
- The Society has ordered 5 new benches for the trail, and people can buy plaques for them.
- Jan 15, 2017 was the Society's strategic planning session with Tawney Lem; session focused on projects for their 5 year plan; also focused on planning to do a bricks and mortar educational facility; however, by the end of the day, society realized they won't need a physical building. Clr. McEwen will share their report when it is finalized.

Vancouver Island Regional Library Board – Trustee

- Attended AGM on January 21, 2017. Had several new members, so they gave a trustee orientation presentation; new Chair Berry Avis (Qualicum Beach), Vice Chair Brenda Lee (Strathcona Regional District), and an

Executive Committee of 9 people.

- Interesting to note that provincial funding used to account for 27% of their budget, now it is only 4% (which is why municipalities are picking up the slack); will be a 2% increase for 2017, which represents a total sum of \$21,247,495

10.3 Councillor Mayco Noel *Deputy Mayor October – December*

Ucluelet Volunteer Fire Brigade

- Some statistics to report: in 2015, the Brigade started their First Responder Program; fire call numbers remain the same over last 5 years; after the First Responder Program was implemented, there was a spike in calls for assistance aid with BC ambulance, accounting for an additional 50 calls a year.
- Volunteer drive is going well.

Ucluelet Chamber of Commerce

- Chamber currently going through membership changes. Have a new director - Jackie Carmichael - and new member, Lorie Gurkey (Co-op manager).
- AGM will be January 29, 2017 at noon.
- Alberni Valley job expo will be March 2, 2017. Have 27 tables confirmed, and are hoping this will be annual event with locations cycling throughout the region.
- Chamber is focusing on business retention and expansion workshops; noted at last working meeting that Chamber would like to know who in town has business licenses to assist with their membership drive, which the District could provide.

Tourism Ucluelet

- AGM on January 26, 2017 at the Black Rock Oceanfront Resort.

Barkley Community Forest Board

- Open House on February 8, 2017 from 3-7pm, at former Toquaht Gallery ("Ticking Room"). Board will go over their 5 year plan, plans for building roads, and the proposed harvesting area.
- Road rehabilitation work will start March 1, 2017.

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

Aquarium Board

- Held AGM recently; 2016 was a successful year. Elected a full board at AGM. Agreement that the Aquarium is not just an attraction, it is an economic driver for the community.
- Aquarium has 4 full time employees, and has brought on 1 full time maintenance person.
- Although there is a revenue surplus, maintenance costs are rapidly increasing and funds will start to be diverted to this.

=> **Other Reports**

- Attended two days of the Harbour Authority Association of British Columbia (HAABC) seminar in Port Alberni; Clr. Oliwa joined by Harbour Advisory Commission chair, Rich Parlee. Association is broken up into sections, with the South Island group being the largest; association is also affiliated with a larger nation-wide group. Attended "Ports of Call" presentations, where communities champion and talk about their harbour; many areas have switched to the new catamarans, and face similar challenges as Ucluelet; Ucluelet is unique in the way its Harbour Authority is structured. Attended policy session, where many communities have created binders and were willing to share. Afternoon speaker introduced an upcoming software program for tracking ship traffic. Association has two funding pots that communities can tap into for legal costs and HR costs/development; one of the primary roles of a Harbour Authority is to develop their own strategic plan, and the association will come out and guide communities through these steps. Association is looking for a place to host in February 2018, and Clr. Oliwa did put Ucluelet forward as a possibility (hosting around 200 delegates with a trade show component).

10.5 Mayor Dianne St. Jacques

West Coast Committee

- Attended January 12, 2017 meeting; results of that meeting were for Regional Staff to investigate the public opinion survey on the multiplex; trying to determine how

people living here feel about it.

- ACRD staff will have information for the next meeting on January 26, 2017 here in Ucluelet, at 3 pm.
- Yuułuʔiłʔatḥ Government and Toquaht First Nation requested information on what their financial participation could be.

=> Other Reports

- Held Business License Open House on January 17, 2017. Good turnout; lots of discussion and ideas put forward. Council met on January 23, 2017 to discuss what was heard and are gathering more information.
- Met with MLA Don McCrae who is working on ideas for Vancouver Island for the BC Liberals platform; Mayor St. Jacques discussed Ucluelet's fish challenges and processors/plants and the support Ucluelet needs from the province; MLA McCrae will arrange for a group of stakeholders, including local seafood processors, to meet with Minister Letnick in February so they can present their concerns.
- Councillor Oliwa and Mayor St. Jacques met with President Les Doiron and Gordon Taylor from the Yuułuʔiłʔatḥ Government to discuss water (as Ucluelet provides it to Itattsoo). Discussed their feelings on the Canada150, and Yuułuʔiłʔatḥ were not opposed to celebration in any way; also spoke to Toquaht First Nation, and they are also open to celebration; discussed holding canoe races in the harbour as a possible event to hold during the Canada Day celebration.

2017-027 **It was moved by Councillor Noel and seconded by Councillor Oliwa.**
THAT Council accept all committee reports as presented.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-02/17 *Jeanette O'Connor, CFO*

2017-028 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council receive Expenditure Voucher G-02/17 for information.

CARRIED.

12. LEGISLATION

13. LATE ITEMS

14. NEW BUSINESS**14.1 MOLE**

- Advised that at the last Food Bank meeting they also discussed the fact that their building is in an tsunami induction zone. The building itself is not in great shape and has lots of food stored there. May look at relocation options.

2017-029

It was moved by Councillor Mole and seconded by Councillor Noel

THAT Council appoint Juliet Van Vliet to the Ucluelet Recreation Commission.

CARRIED.

14.2 OLIWA

- Advised that he invited the Yuuluʔiʔath Government emergency preparedness staff member to Ucluelet's next meeting at the emergency operations centre

2017-030

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT the District of Ucluelet Harbour Authority, with District staff, contact the Harbour Authority Association of British Columbia to arrange for a HAABC representative to hold a strategic planning session in Ucluelet.

CARRIED.

14.3 MAYOR ST. JACQUES

2017-031

It was moved by Mayor St. Jacques and seconded by Councillor McEwen

WHEREAS the District of Ucluelet currently bills its customers for business licenses on an annual basis;

AND WHEREAS the current business license cycle causes licenses to be in effect from January 1 to December 31;

AND WHEREAS Council desires to permanently change the annual billing cycle;

AND WHEREAS the new billing cycle will have business licenses be in effect from May 1 to April 30;

NOW, THEREFORE, BE IT RESOLVED THAT Council amend the business license billing cycle to begin May 1, 2017 and allow for businesses with approved licences to operate from January 1, 2017 to April 30, 2017 pro gratis.

CARRIED.

2017-032

It was moved by Mayor St. Jacques and seconded by Councillor Oliwa

THAT Council direct District CAO, Andrew Yeates, to work together with the Yuuluʔiʔath Government CAO, Rhonda Knockwood, to draft a Letter of Understanding on infrastructure partnerships by mid-February, 2017.

CARRIED.

- 2017-033 **It was moved by Mayor St. Jacques and seconded by Councillor Oliwa**
THAT Council direct District staff to arrange an informational meeting with the Yuułuʔiłʔatḥ Government whereby Koers Engineering will present to both governments on the Lost Shoe Aquifer, Mercantile Creek, the future of Kennedy Lake, and the District sewage lagoon.
 CARRIED.
- 2017-034 **It was moved by Mayor St. Jacques and seconded by Councillor Mole**
THAT Council direct District CAO, Andrew Yeates, to contact the Yuułuʔiłʔatḥ Government CAO, Rhonda Knockwood, to determine the status of a mutual aid agreement.
 CARRIED.
- 2017-035 **It was moved by Mayor St. Jacques and seconded by Councillor McEwen**
THAT Council direct District staff to contact the Yuułuʔiłʔatḥ Government and Toquaht First Nation to make arrangements for the Canada 150 celebration.
 CARRIED.
- 2017-036 **It was moved by Mayor St. Jacques and seconded by Councillor McEwen**
THAT Council direct District staff to contact the Yuułuʔiłʔatḥ Government CAO, Rhonda Knockwood, to discuss possibilities for bringing fire boats into the Ucluelet Harbour.
 CARRIED.

14.4 NOEL

- 2017-037 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council make the following proclamation:
WHEREAS our long-term economic, social, ecological and cultural goals form the four pillars of sustainable development;
AND WHEREAS the UN General Assembly formally adopted the tenets of sustainable development on December 11th 1987 when Norwegian Prime Minister Gro Harlem Brundtland presented the report, 'Our Common Future', on behalf of the World Commission on Environment and Development;
AND WHEREAS sustainable development is defined as, "Development that meets the needs of the present without compromising the ability of future generations to meet their own needs";
AND WHEREAS Canada played a critical role in fostering and writing Our Common Future;
AND WHEREAS recent reports warn that adverse effects of climate change are likely to undermine sustainable, and all development efforts and goals - recommending increased support for adaptation, mitigation, inclusive green growth and climate-smart development;
AND WHEREAS communities are most able to meet their needs by practicing sustainable development which incorporates a resilient resource base with a secure, long-term food and water supply;
AND WHEREAS efforts to protect our lands and waters include measures for

conservation, biodiversity, habitat and watershed protection that integrate renewable resource, climate-adaptive and sustainable development initiatives;

AND WHEREAS a healthy approach to sustainable development will find ways to bring a balanced growth that meets economic, social, environmental and cultural goals for everyone's benefit;

AND WHEREAS residents, businesses, governments and communities have opportunity to implement recommendations that balance our society's needs, and nature's needs, while furthering global goals for sustainable development;

NOW THEREFORE, The District of Ucluelet, hereby proclaims December 11th 2016, to be known as "A DAY FOR OUR COMMON FUTURE".

CARRIED.

15. QUESTION PERIOD

15.1 Council received questions and comments from the public re:

- Wildwalk poster received by the District.
- Timelines for a possible second business license meeting and confirmation of fees.
- Past strategic planning that has occurred with the Small Craft Harbour.

16. CLOSED SESSION

17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the regular meeting at 8:53 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, January 24, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Andrew Yeates
CAO



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: _____

Organization Name: _____

Name of person(s) to make presentation: _____

Topic: _____

Purpose of Presentation: Information only
 Requesting a letter of support
 Other (provide details below)

Please describe:

Contact person (if different from above): _____

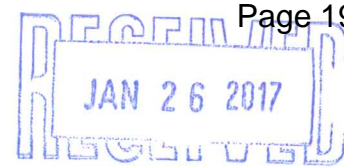
Telephone Number and Email: _____

Will you be providing supporting documentation? Yes No

If yes, what are you providing?

Handout(s)
 PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.



FEBRUARY 14, 2017 CM

January 23, 2017

Mayor Dianne St. Jacques,
District of Ucluelet
200 Main Street, Ucluelet, B.C., V0R 3A0

Your Worship,

On behalf of Toastmasters International I am writing to request that you proclaim February 2017, as Toastmasters' Month in the District of Ucluelet. Your proclamation would be in conjunction with other cities, provinces, and countries from around the world to promote more people to enhance their communication and leadership skills.

Toastmasters, a non-profit organization, was founded by Dr. Ralph C. Smedley on October 22, 1924, at the YMCA in Santa Ana, California, to provide a supportive learning environment where members can build self-confidence and the vital communication skills necessary to succeed in personal and professional endeavors. Dr. Smedley's vision has flourished and Toastmasters has grown to become the world's leading organization that offers a proven – and enjoyable – way to hone the communication and leadership skills of more than 345,000 active members located in 142 countries.

Toastmasters Clubs around the world will celebrate Toastmasters month this year and local clubs in District 21 have an extra reason to celebrate as we prepare to host the International Convention in August. We would be honored to have you, Mayor Dianne St. Jacques, proclaim February 2017 as Toastmasters' Month in the District of Ucluelet. I respectfully request to receive the completed document no later than Feb. 15th, to coordinate delivery logistics and media coverage for the presentation at our club meetings. The proclamation can be e-mailed to my attention at photos@alberni.net.

Thank you for your time and consideration in this matter, Mayor St. Jacques.
Toastmasters International is honored to have your support.

Sincerely,

A handwritten signature in blue ink that reads "M. McEwen".

Marilyn McEwen, CC, CL
Pacific Rim Toastmasters
(per)Michael Bown, DTM
Club Growth Director 2016-2017
District 21, Toastmasters International

SAMPLE PROCLAMATION**

Toastmasters' Month February 2017

Whereas, Toastmasters International, a non-profit educational organization, is a leader in making effective oral communications a national and international reality for all persons; and

Whereas, The ability to speak clearly and effectively is a powerful and important skill that can help individuals overcome barriers to effective performance in virtually every endeavor and link of work; and

Whereas, The first Toastmasters club was formed in 1924 in California and, today, after more than ninety-two years of outstanding achievement, Toastmasters International has grown to over 345,000 members in 15,900-plus clubs in 142 countries; and

Whereas, The first Toastmasters club outside the United States was chartered in 1935 in Victoria, British Columbia, and today, after more than eighty years, Toastmasters in British Columbia has grown to serve more than 5,000 members in 294 clubs; and

Whereas, The Toastmasters program helps people develop skills in speaking, listening, giving feedback, decision-making, effective meeting management, delegating and mentoring, vital skills that promote self-actualization, enhance leadership potential, foster human understanding and contribute to the betterment of humankind; and

Whereas, By helping people develop essential communication and leadership skills, Toastmasters International and its member Toastmasters Clubs perform a valuable service to its members and the community.

“Toastmasters' Month”

NOW, THEREFORE, I, Mayor Dianne St. Jacques, do hereby proclaim February 2017, as Toastmasters' Month, and encourage the people of our community to recognize the many accomplishments and opportunities in communication and leadership this outstanding organization has realized for people everywhere.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the District of Ucluelet to be affixed this 15th day of February 2017.

Subject: Attention: Mayor St. Jacques
Sent: January 18, 2017
Attachments: Pure Water Running Story Newsletter

From: Logan Ronhovde
Subject: Attention: Mayor St. Jacques

Good Morning Mayor,

My name is Logan Ronhovde, and I'm managing a project that may be of considerable interest to you. I represent a not-for-profit organization that works to inspire others through powerfully sharing poignant stories. We are Vancouver Island based, and working with an amazing Campbell River athlete to captivate audiences throughout BC and beyond.

THE PROJECT:

Bob Wall is preparing to run across the Himalayas in the one-time-only Great Himal Race. At the age of 50, he'll marathon 1800 km in just 45 days through some of the most breathtaking and remote mountains on Earth. His personal motivation in this endeavor is promoting clean drinking water initiatives in Nepal, especially the villages he has been visiting and working with for a number of years.

We are assembling a team to support his journey and capture his story on film. In "*Pure Water Running*" audiences will be deeply touched by Bob's epic trek, where his deep connection to the spirit and grandeur of Nepal fuel him - mind, body & soul - to endure, overcome, and ultimately triumph in completing his immense undertaking. Viewers will discover their own profound connectedness to the people and places that are at the source of their life's richness; and in doing so, shift the global conversation about the innate value of the natural world and our sacred responsibility to create a world that works.

THE OPPORTUNITY:

The adventure documentary chronicling Bob's epic will be submitted to the Banff Mountain Film Festival, where its selection for the world tour will bring this story to tens of thousands of outdoor adventurers and nature lovers, and launch it onto a worldwide platform.

This is an opportunity to support this film and growing multi-generational community of dedicated change-makers. Through your participation, your organization will achieve valuable exposure to this awareness campaign's broad, enthusiastic audience - and demonstrate to your community and clientele that you share common values.

THE REQUEST:

We are looking to have critical, time sensitive conversations with organizations who are ready to elevate their presence through participating with this project. We're looking for partner organizations, individual volunteers and supporters, strategic alliances, and corporate sponsors. Will you join us to keep *Pure Water Running*?

The team leaves for Nepal in March. Please contact me at your earliest convenience.

Thank you for your time & attention!

Regards,
 Logan Ronhovde, Project Manager

P.S. To learn more, please read the attached bulletin and visit purewaterrunning.com

LOGAN RONHOVDE
Logan.Ronhovde@purewaterrunning.com
 Cell: 250.202.3462



The Pure Water Running Story

Everyone can make a difference. Powerfully sharing our stories inspires others to transform the people and communities they love.

Imagine your friends invite you to attend the local screening of an adventure film festival. While at the screening, one film captivates you. It recounts the harrowing journey of Bob Wall, running an ultramarathon along the high route of the Great Himalayan Trail. Its beauty – and altitude – is absolutely breathtaking. His motivation is the people in villages across Nepal living without many of the necessities of life – some as basic as pure water. The world must know the dire needs of these people, and so many like them around the globe. The world must know just how precious every drop of pure water is to humanity and the ecosystems that sustain and enrich our lives. The world must awaken to its dwindling resources and be emboldened to take decisive action to secure the future. And so Bob runs. His deep connection to this cause sustains him – mind, body, and spirit – to endure, overcome, and ultimately triumph in fulfilling his dream: that the pursuit of his passion and determination to live his truth make a real difference, and inspires people everywhere to live their best life and to have their planetary impact be one that secures the future of humanity.

Bob Wall is real. He's preparing to run across the Himalayas in the one-time-only Great Himal Race. At the age of 50, he'll marathon 1800 km in just 45 days through some of the most remote mountains on Earth. His personal motivation in this endeavor is bringing global attention to the desperate need for potable and sanitary water in rural Nepal, especially the villages he has been visiting and working with for a number of years. And he knows this struggle affects millions more across the continents, touching even those among us in the developed world. We are assembling a team to support his journey and capture the story on film. In the adventure documentary "*Pure Water Running*" audiences will be deeply touched by Bob's daring trek, where they will discover their own profound connectedness to the people and places that are at the source of their life's richness; and in doing so, shift the global conversation about the innate value of the natural world and our sacred responsibility to create a world that works. This feature length film chronicling Bob's epic will be submitted to the Banff Mountain Film Festival, where its selection for the world tour will bring this story to tens of thousands of outdoor enthusiasts and nature lovers, and launch it onto a worldwide platform to inspire a broad, passionate audience to fundamentally alter our society's conversations, values, and actions in relation to the natural world.

This is more than just a film – it's a movement. Companies, classrooms, organizations, and communities across the map will be tracking Bob's progress and participating in daily education & awareness sessions, challenges to reduce water consumption, and conversations about the necessity and miracle of water. We're looking for partner organizations, individual volunteers and supporters, strategic alliances, and corporate sponsors. If you see yourself as a team member, inspired supporter, partner, or donor, please contact us at info@purewaterrunning.com at your earliest convenience. The team leaves for Nepal in March.



PureWaterRunning.com



info@purewaterrunning.com



Pure Water Running Assn.

Mayor and Council
 District of Ucluelet
 P.O. Box 999
 Ucluelet, B.C.
 V0R 3A0

**RECEIVED BY
 EMAIL ON**
 January 30, 2017



January 30, 2017

Re: Appointment to Clayoquot Biosphere Trust Board of Directors

Dear Mayor St.Jacques and Council:

In March, 2013 the District of Ucluelet appointed Geoff Lyons as Director and Dario Corlazzoli as Alternate Director to the Clayoquot Biosphere Trust (CBT) for four-year terms. These terms will be complete March 12, 2017. I am grateful for their contributions to the CBT. In particular, Geoff's accounting background and extensive experience with capital projects has been an asset.

I invite the District of Ucluelet to reappoint Geoff and Dario for a second four-year term or appoint new directors to the CBT effective March 12, 2017.

In establishing the CBT, all participating communities – including the District of Ucluelet – made a commitment to use a public process to select board members. All communities also agreed that the selection criteria for directors should include an objective assessment of skills, knowledge or expertise that the individual could bring to the CBT.

As you make the nomination, I encourage the District to consider the following:

- The CBT is the west coast community foundation. As such, we are looking for directors who are keen to be the public face of the CBT in their community and can gather input to share with our board and staff.
- The CBT exists to support research, education and programs that advance conservation, the understanding of natural processes in the marine and terrestrial ecosystems and that promote the health of individuals and communities in the Clayoquot Sound Biosphere Region. The CBT also facilitates the sharing and exchange of knowledge and experience both locally and globally.
- All directors are expected to uphold the principles, interests and objectives of the CBT at all times.
- The board meets approximately eight times a year. Some of these meetings take place during the day on weekends or weekdays; others during weekday evenings. Travel to all communities in the region is expected.

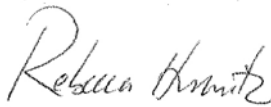
- The director and alternate will serve a four-year term from the date on which the appointment is effective. Each director can serve a maximum of two terms.

CBT staff is available to assist with advertising the position. I have attached a posting that communities have used in the past. We can also highlight the volunteer opportunity on our Facebook page, website and in our electronic newsletter.

Once you have made your selection, please send a written notice to the Board of Directors of the CBT.

Thank you for your continued commitment to and participation. Please feel free to contact me at 725-2219 if you have any questions or require further information.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Hurwitz".

Rebecca Hurwitz
Executive Director

Volunteer Opportunity

CBT Director and Alternate

Appointed by the District of Ucluelet

The District of Ucluelet invites residents to express interest in a four-year volunteer term as Director and Alternate Director on the CBT Board of Directors.

As a director or alternate director you will:

- Bring vision, commitment and energy to making a difference in our region through the CBT' s work as a community foundation and biosphere reserve.
- Demonstrate eagerness to work in a consensus and team oriented environment with a committed board, volunteers and staff.
- Listen and communicate with the individuals, groups and community you serve.
- Abide by the CBT Constitution, Bylaws, approved policies and guidelines.
- Bring knowledge, skills and/or interest in one or more areas of governance and management (planning, policy development, finance, fund development, investment, grant making, communications, marketing, web design, etc.).
- Attend eight meetings per year throughout the region and volunteer on subcommittees such as the Executive Committee and Investment Committee.

The CBT' s governing documents can be found at www.clayoquotbiosphere.org, under the heading Who We Are, subheading Documents. Interested individuals are strongly encouraged to contact Rebecca Hurwitz, executive director to learn more about the role and responsibilities (725-2219; rebecca@clayoquotbiosphere.org).

Interested individuals are asked to submit a letter outlining their related experience to...



Filecode: 0400-20 CPAA
 X-Ref:
 Forwarded to: Council, Andrew
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Canadian Postmasters
 and
 Assistants Association



l'Association canadienne
 des maîtres
 de poste et adjoints

January 23, 2017

Mayor Dianne St. Jacques
 District of Ucluelet
 PO Box 999 200 Main St
 Ucluelet BC V0R 3A0



Dear Mayor Dianne St. Jacques,

The Canadian Postmasters and Assistants Association (CPAA) is the voice of rural post office employees since 1902. It is the second-largest bargaining unit under the Canada Post umbrella; representing members who work in post offices in towns, reserves and villages throughout rural Canada. We are in touch with over 6 million rural customers on a regular basis. Most often we are the only federal presence and the hub of the community.

CPAA members, 95% of them women, operate 3,260 post offices across Canada; 226 of these offices are in your province.

We write to you today to share our concerns over the Federal Government Standing Committee on Government Operations and Estimates' (OGGO) report regarding Canada Post, released on December 13, 2016. If you have not seen it yet, you can access the report at the following web address:

http://bit.ly/OGGO_EN

Amongst the many recommendations made by the Committee, most of which we support, we note the absence of a recommendation on postal banking. In your province alone 61% of the communities do not have a financial institution, yet they have a corporate post office. Often your constituents have to travel long distances to receive banking services. If your citizens have to travel out of town for banking services, it is almost certain that they will also patronize other businesses in that town or city, thereby losing earning opportunities from your own town's businesses.

We at CPAA strongly feel that the resurrection of the postal bank, which was closed in 1969 when large banks were expanding in rural Canada, is a perfect fit for Canada Post. More importantly for the businesses and the citizens of your community, it is a means to ensure access to financial services. You may remember that prior to the OGGO's report, the Government had set up a Task Force to examine the challenges of Canada Post and to provide options for the future of the Corporation. The Task Force report¹, which preceded the OGGO's report, mentioned that 39% of Canadian businesses would use a postal bank. It also mentioned that 38% of Canadian citizens would use a postal bank.

¹ <http://bit.ly/tpsgc>

According to the 2011 Census, Canada's rural population consisted of 6,329,414 citizens. What bank could not succeed with 38% of that number of customers?

If like us at CPAA, you feel that a postal bank would benefit your community, we ask you to write to Minister Judy Foote to voice your views and concerns. We recommend that you also copy your letter or email it to Ms. Karine Trudel, the New Democrat MP who sat on the OGGO Committee, as she was a strong supporter of the postal bank. Their postage-free addresses and email addresses are as follows:

The Honourable Judy Foote
Minister of Public Services and Procurement
House of Commons
Ottawa, Ontario
Canada K1A 0A6 or judy.foote@parl.gc.ca

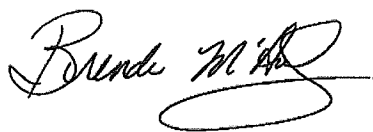
Ms. Karine Trudel (MP)
House of Commons
Ottawa, Ontario
Canada K1A 0A6 or karine.trudel@parl.gc.ca

Canada Post is uniquely positioned to offer financial services to rural Canada. When Canada Post can make money, and offer more services to Canadians who need them, we have a perfect opportunity. Let's not lose it!

Thank you for your time. Should you have any questions or wish to discuss this issue with a local CPAA representative, we invite you to reach out to our British Columbia and Yukon CPAA President as follows:

President Barbara J. Lincoln
7519 Sechelt Inlet Road
Sechelt BC V0N 3A4
(604) 885-6006
barb.lincoln@cpaa-bcyukon.com

Sincerely,



Brenda McAuley, CPAA National President
281 Queen Mary St.
Ottawa ON K1K 1X1

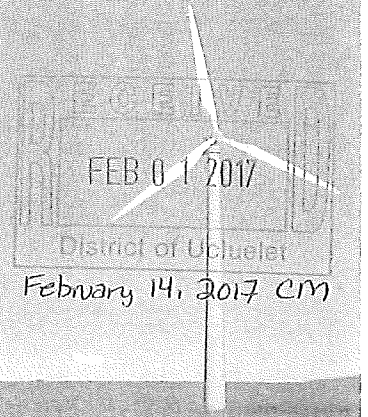
Filecode: 0420-20 MP
X-Ref:
Forwarded to: *Cancel*
 Physical Electronic



Public Discussion on Climate Change & Energy

Wednesday, March 1
7:00-9:00 PM

Florence Filberg Centre
411 Anderson Ave,
Courtenay, BC



Gord Johns // MP, Courtenay—Alberni



Canada can't afford another decade of climate inaction

Last year the banks of the Somass and Puntledge Rivers were breached. In 2015, the snowpack on Mount Arrowsmith disappeared by June, earlier than ever, and our salmon have trouble making it upstream. Acidification in Baynes Sound, forest fires, drought and floods all have a costly impact on our local infrastructure. We must act now to combat climate change.

Do you agree the federal government must invest in strategies that mitigate the consequences of climate change? Yes No

no
postage
required

Gord Johns

MP, Courtenay—Alberni
House of Commons
Ottawa, Ontario K1A 0A6

GordJohns.ca
Gord.Johns@parl.gc.ca
1-844-620-9924

NAME _____ EMAIL _____ PHONE _____

ADDRESS, CITY, POSTAL CODE _____

Recreation Commission
January 11, 2017
7pm UCC

Shelly LaRose - [REDACTED]
 Katherine L'oiselle - [REDACTED]
 Melissa Boucha - [REDACTED]
 Sandra Hinder - [REDACTED]
 Lara Kempfs - [REDACTED]
 Carey McPherson - [REDACTED]
 Sally Mole - smole@ucluelet.ca
 Nicole Gerbrandt - [REDACTED]
 Denise Stys-Norman - [REDACTED]
 Ian Riddick - [REDACTED]
 Faye Missar - [REDACTED]
 Kirsten Johnsen - [REDACTED]
 Darcey Bouvier - [REDACTED]
 Juliet Van Vliet - [REDACTED]

Present: Ian Riddick, Denise Stys-Norman, Kirsten Johnsen, Darcey Bouvier, Lara Kempfs, Nicole Gerbrandt, Faye Missar, Carey McPherson and Sally Mole - Council Liaison.

Welcome and Introductions

Review of the Terms of Reference - 4 recommendations were made by those present.

- 1) The Commission should have the ability to fundraise and earmark those funds
- 2) The Commission should be able to initiate its own events
- 3) Quorum should be increased to 5
- 4) Chair and vice chair positions is great, but we would need a treasurer if we are fundraising

Parks and Recreation Master Plan

Sally suggested that Abby would be happy to walk us through this document. Members present agreed to invite Abby to a meeting in the near future. This would be a good introduction to the long and short term future of parks. Sally stressed that it is a living document and sometimes things change abruptly which may affect the document. It is a great guideline for our direction..

Action: Sally to invite Abby to our next meeting to go over the Master Plan.

Tour of Facilities

We had discussed holding our meetings in different District venues but that proved difficult for this meeting. Abby has offered to give us a tour of the facilities, but timing in both venue use times and member availability has conflict. Consensus to wait and consult with Abby at

the next meeting to see how we might make it work. Kirsten offered up the new Toquaht boardroom for our next meeting - thanks Kirsten!

Update on St Jacques Park

At the request from a member, Sally looked into the possible development of St Jacques Park. It is known that we have \$20,000 sitting in reserves, and Abby has applied for an "Age Friendly Grant". If we are successful in this grant proposal, there will be a community meeting, focused on the potential users of the park, and a subsequent draft plan drawn up. On site visit time will be scheduled.

Change of meeting time

Due to the 7pm conflict/hardship with some members, the time has been changed to 7.30pm

Chair and Vice Chair Positions

Tentative positions were established, waiting on endorsement from those who weren't able to make the meeting.

Updates from Sally Mole

Juliet Van Vliet is looking to join our team. Juliet recently moved to Ucluelet, is working with the Toquaht Nation and I was lucky enough to work with her while in Tofino. She will bring great knowledge of community planning and development and I'm pretty happy she has located herself in our neighbourhood!

Abby's grant application for the Age Friendly program was successful. Details to follow.

In response to a question from a member re St Jacques Park. No clearing is planned or will be done until there is a plan in place. The Commission could and should be instrumental in the development of this plan.

Next meeting

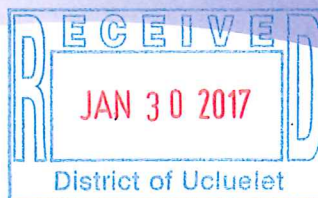
February 08, 2017

Tentative location: Toquaht Office.

PETER
VAN LOAN MP
 YORK-SIMCOE

CHANGE FOR
 THE **BETTER**

Filecode: 0420-20 MP
 X-Ref:
 Forwarded to:
 Physical Electronic



Dear Interested Canadian,

Let's Save our Heritage Infrastructure – Contact Your MP to Support Bill C-323

As the Official Opposition Critic for Canadian Heritage and National Historic Sites, I introduced a Private Member's Bill to create a tax credit for restoration of historic places. Bill C-323 creates a 20% tax credit for rehabilitation work done on designated heritage buildings. It also creates a three year accelerated write-off period for spending on these buildings.

Built heritage creates cultural value for our communities. It enriches our lives and connects us to our history. Currently, Canada has no policy to help those who spend heavily on this public benefit. With the 150th anniversary of Confederation fast approaching, the adoption of this policy is appropriate.

I am asking for your support to get this important legislation passed so that our cultural heritage may be preserved and saved for generations to come.

You can help get Bill C-323 passed by contacting your MP to vote for Bill C-323.

This proposal will help re-connect us to our history and culture. I look forward to working to preserve our built heritage, with your support. Please find enclosed an information package about the details of Bill C-323.

Thank you,

Hon. Peter Van Loan, MP
 Official Opposition Critic for Canadian Heritage and National Historic Sites
 Member of Parliament for York-Simcoe

P.S. Mail may be sent postage-free to:

Name of Member of Parliament
 House of Commons
 Ottawa, Ontario
 K1A 0A6

To find the phone number or email address for your local Member(s) of Parliament, please consult the Parliament of Canada's website at www.parl.gc.ca

Toll Free # 1-877-PETER-4-U

Tel: 613-996-7752 Fax: 613-992-8351 Email: vanloan.p@parl.gc.ca

Tel: 905-898-1600 Fax 905-898-4600 Email: vanlop1@parl.gc.ca

Let's Save Our Heritage Infrastructure Peter Van Loan MP



45 Grist Mill Road, Unit 10, Holland Landing, Ontario, L9N 1M7

A TAX CREDIT FOR THE RESTORATION OF HERITAGE PROPERTIES



**ASK YOUR MEMBER OF PARLIAMENT
TO SUPPORT BILL C-323**

**An Act to Amend the Income Tax Act
(Rehabilitation of Historic Property)**

Peter Van Loan, MP

Bill C-323

What People Saying about Bill C-323:

"This is an idea that has had **widespread support** from heritage advocates, federal, provincial, territorial and municipal governments, and the Federation of Canadian Municipalities over the years. **It's exciting to see it tabled in the House and given first reading.** We know that the tax system can be a powerful tool to stimulate private investment in heritage buildings. In the United States, the introduction of a 20 percent federal tax credit for rehabilitation of heritage buildings 40 years ago **revolutionized the way developers think about old buildings and launched a booming and competitive preservation industry.**"

– National Trust for Canada



The Fairmont Empress Hotel—Victoria, BC

Contact Your MP, and Tell Them to Support Bill C-323

Write them at: House of Commons, Ottawa, ON K1A 0A6

Or, phone or email them.

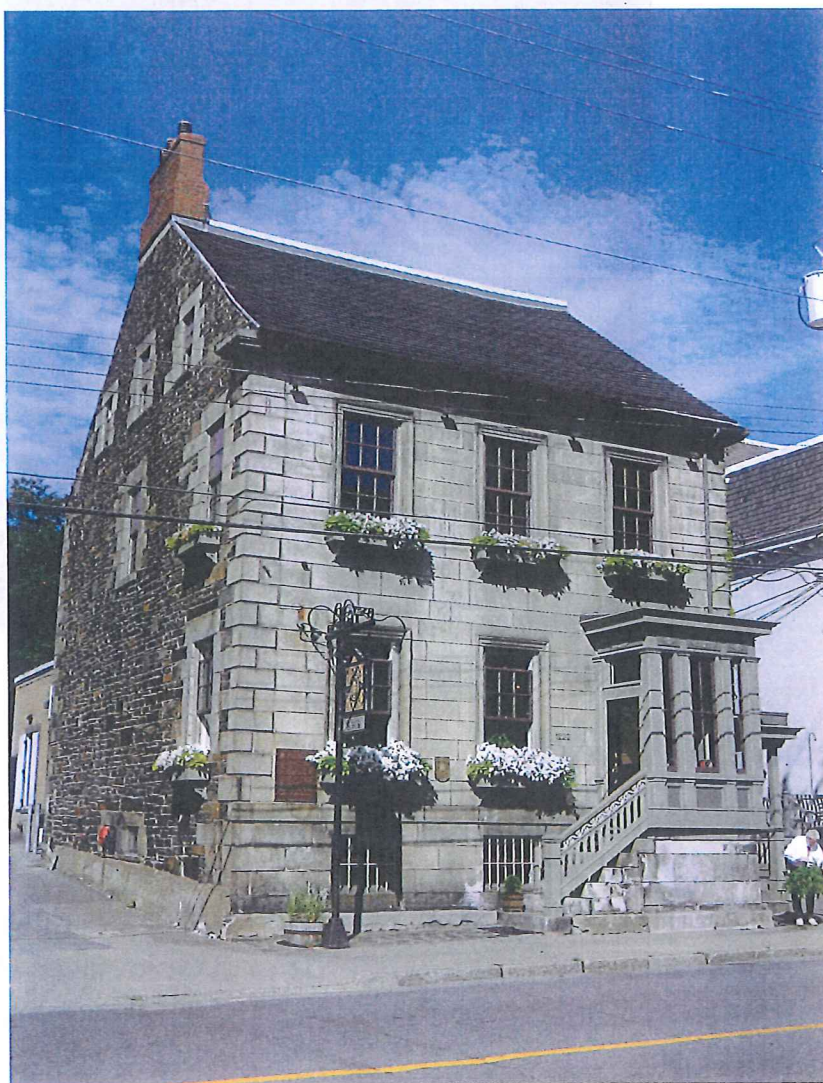
Bill C-323

What is Bill C-323?

- A **tax credit** that will seek to limit the destruction of Canada's heritage buildings, and instead encourage the rehabilitation of these culturally significant buildings
- The Bill would also allow owners to **write-off** spending on heritage restoration at a faster rate than is currently the case

Why introduce Bill C-323?

- There is a tremendous public interest in the preservation and restoration of heritage properties. But the cost burden of doing so is usually more expensive to owners than other alternatives—like demolition and new construction
- This Bill helps owners who are preserving heritage buildings with the cost of delivering this public benefit
- The pilot program for this policy was very successful in encouraging investment from private individuals and businesses. The pilot program for this Bill saw tremendous growth in property values, occupancy rates, and profits for businesses in rehabilitated buildings



Henry House—Halifax, NS

Bill C-323

Why preserve heritage infrastructure?

- This Bill will help reconnect Canadians to their cultural heritage
- Investments in our built heritage create cultural value. A similar policy in the United States is described as “the most effective Federal program to promote community revitalization”
- Large rehabilitation projects often create lots of good paying jobs



Sir John A MacDonalD's Summer Home at Les Rochers—Rivière-du-Loup, QC

How does it work?

- The tax credit would be available to properties that appear on the National Register of Historic Places
- An architect must certify that the eligible building has undergone rehabilitation in accordance with the Standards and Guidelines for the Conservation of Historic Places in Canada for the project to be eligible for the credit and the accelerated write-off

Bill C-323

What are people saying about it?

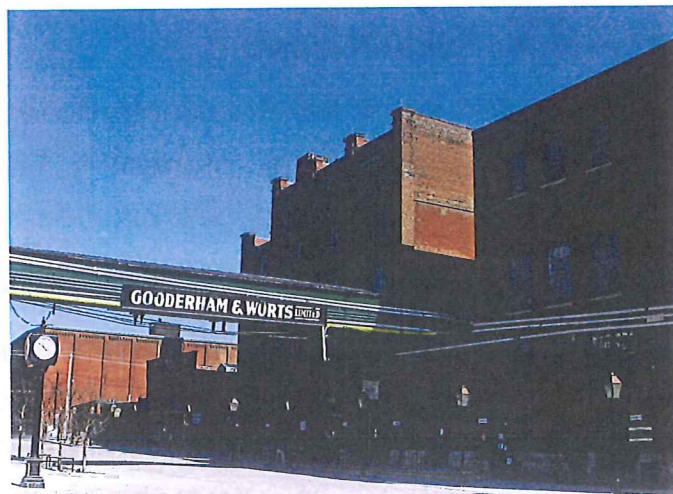


Capitoile de Québec—Québec, QC

Bill C-323 is “a win-win: for heritage; and for the local economy where historic preservation **creates jobs** for professionals and within the trades” – **James Reid, Principal Architect, taigh Architecture, Inc.**

“Peter’s progressive bill represents a true **partnership** role for government in **protecting Canada’s Heritage.**” – **Michael McClelland, ERA Architects**

This bill will encourage “**historic building owners to rehabilitate rather than demolish**”. This “is key for truly sustainable communities; in terms of both the embodied energy in an existing building, and for such places enhancing our shared social identity, **community pride and civitas.**” – **Eric Pattinson, Pattinson Architecture**



Gooderham and Worts—Toronto, ON

Frequently Asked Questions

What does Bill C-323 do?

Bill C-323 creates a 20% tax credit on eligible costs for rehabilitation work done to a building that is designated as a historic place. The bill also creates an Accelerated Capital Cost Allowance for eligible capitalized costs incurred under the same conditions as the tax credit.

What is the purpose of Bill C-323?

The Bill aims to preserve our cultural heritage, and build a foundation upon which the policy may be expanded. Preserving our communal heritage benefits all Canadians, and with Canada 150 fast approaching, it is appropriate to introduce this policy now.

What is a “historic place”?

A historic place is defined as a property on the Register of Historic Places, a list of designated properties that have significant historic value to Canada. The enabling legislation for the Register can be found in s. 3 of the Historic Sites and Monuments Act. Bill C-323 includes a provision for the Minister to extend the definition of “historic place” to other buildings and definitions of historic places (e.g. provincial registers of historic places).

What is an “eligible cost”?

Eligible costs under the provisions of the bill are defined as costs that are construction, professional, insurance, development, site improvement, or otherwise prescribed costs. This explicitly excludes acquisition, cosmetic and furnishing costs.

What is defined as “rehabilitation work”?

Rehabilitation work is defined as work that is done in accordance with the *Standards and Guidelines for the Conservation of Historic Places in Canada*, and must be certified by a registered professional architect licensed to practice in Canada.

Over what period of time may the tax credit be claimed?

Each certified project has 10 years over which it may have a tax credit claimed, or unused portion thereof carried forward.

Frequently Asked Questions

What is an Accelerated Capital Cost Allowance?

An Accelerated Capital Cost Allowance is a tax mechanism that permits the deduction of taxable capital expenditures in a regularized fashion. For the purposes of this bill, this means that costs which are capitalized in nature, are eligible for a 3 year, 25%, 50%, 25% per year deduction, so that after 3 years, the entire value of the capital expenditure has been written-off.

Can a capitalized cost be claimed under both the tax credit and the accelerated Capital Cost Allowance regimes?

Yes, however, the taxable base will be reduced by the amount of the other policy, e.g. if the capitalized costs are claimed under the tax credit, only the remaining 80% of the capitalized costs will be eligible under the accelerated Capital Cost Allowance.

Has this policy been tested for viability in Canada?

In the early 2000's, the government implemented a pilot program. The program, whose end goal was to be converted into a tax credit such as the one this bill creates, on average doubled the market property values of historic properties, business revenue, and occupancy rates of the historic properties. These activities incentivized by the Fund generated significant GST and corporate tax revenues. The policy is considered viable in Canada.

Has this policy been tested in other countries?

Many countries have heritage grants, programs, etc. The most similar policy to the one this bill advances is the tax credit program in the United States, which provides a 20% tax credit on costs related to the rehabilitation of designated historic buildings, and a 10% credit on non-designated building built before 1936. The program, implemented in 1976, is recognized as having been hugely successful, with over 41,000 projects certified. Furthermore, the program was found to have a net-positive impact on the treasury of +\$5.0 billion over the present life of the program (1976-2015).

Bill C-323

How Can We Make Bill C-323 Law?

To make **Bill C-323 law**, and to protect our built heritage, MPs have to vote for the Bill. The best way to get your MP to vote for the Bill is to contact them, and encourage them to **vote in favour of Bill C-323**.

You can:

1. **Send them a letter** at House of Commons, Ottawa, ON K1A 0A6
2. **Phone them**, or
3. **Email them**.

Each and every contact is one more step toward **making Bill C-323 law**, and one more step toward **preserving our cultural built heritage**.

If you don't know who your MP is, just search "Who is my MP?" in Google, or visit "<http://tinyurl.com/hjw6bpv>". This website, from the Parliament of Canada, lets you search for who your MP is by postal code.



Imperial Theatre—Saint John, NB

Legislative Office:
Parliament Buildings
Victoria, B.C.
V8V 1X4
Phone: 250 387-6651
Fax: 250 387-1522
norm.letnick@gov.bc.ca



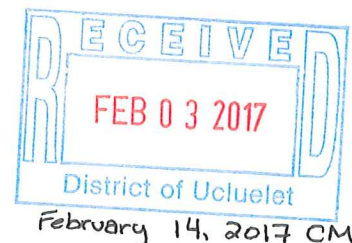
Norm Letnick, M.L.A.
(Kelowna-LakeCountry)
Minister of Agriculture
Province of British Columbia

Constituency Office:
101-330 Highway 33 West
Kelowna, B.C.
V1X 1X9
Phone: 250 765-8516
Fax: 250 765-7283
<http://normletnickmla.bc.ca>

Filecode: 0410-20 MOAG
X-Ref:
Forwarded to: Council, Andrew
 Physical Electronic

January 30, 2017

Mayor Dianne St. Jacques
District of Ucluelet
PO Box 999
Ucluelet
BC V0R 3A0



Dear Mayor Dianne St. Jacques,

We are writing to encourage your local government to access financial assistance from the B.C. Government Francophone Affairs Program (FAP), to support the delivery of French programs and services in your jurisdiction.

There are 70,000 Francophones and 300,000 Francophiles across British Columbia. One of the mandates of FAP is to deliver the Canada-British Columbia official Languages Agreement on French-Language Services. By partnering with FAP, local governments can access funding through the Official Languages Agreement for projects either with a French component or entirely in French.

Eligible projects must support service development, planning and delivery in one or more of the five priority areas identified in the Agreement: Health and Social Services, Economic Development, Arts and Culture, Justice and Communications. The B.C. Government has already successfully partnered with many local governments on multiple projects, such as:

- City of Nelson – Regional Visitor Gateway / Bilingual Signage
- City of Prince George – 2015 Canada Games / Civic Plaza Enhancement Project
- Township of Esquimalt – Centennial Walkway / Historical Pavers Bricks
- City of Vancouver – Public Library / Purchase of French Material
- District of Tofino – Recreation Program / Early Childhood French Activities
- City of Coquitlam – Arts and Culture / Art in Public Places

We invite you to share this funding opportunity with your senior staff and to invite them to contact Chantal Brodeur, the Manager of the Program, to discuss ideas, program guidelines and explore partnerships. Chantal Brodeur can be reached at (250) 387-2028 or chantal.brodeur@gov.bc.ca. You can also access more information about the Program and the funding guidelines by consulting the FAP website at: www.gov.bc.ca/francophoneaffairs.

.../2

Many successful projects start with a conversation and grow to benefit the entire community. We look forward to seeing more partnerships between FAP and local governments to increase access to French services to British Columbians.

Sincerely,



Norm Letnick
Minister of Agriculture,
Responsible for Francophone Affairs Program



Peter Fassbender
Minister of Community, Sport and Cultural Development



DISTRICT OF UCLUELET

Office of the Mayor and District Council

Dianne St. Jacques

Mayor

31 January 2017

Attention: Jonathan Foweraker
 Resource Management and Corporate Services Division
 PO BOX 9151
 Stn Prov Govt
 Victoria, B.C. V8W 9H1
 Email: rural.education@gov.bc.ca

Dear Mr. Foweraker,

RE: Rural Education Feedback

Thank you for the opportunity to speak to the BC government rural education review. The community of Ucluelet is located on the west coast of Vancouver Island, about 100km west of Port Alberni, which includes travelling over several mountain passes that present a challenge to travel on a good day. The District of Ucluelet has about 1600+ full time residents comprising a growing demographic of young families in the 30-39 age group. Our community's primary economic activities focus on support for the outdoor recreation and eco-tourism market, with ancillary contributions from the natural resources sectors (fish processing). Ucluelet is surrounded by the 150,000-acre Pacific Rim National Park Reserve, with the Broken Group Islands to the South and Long Beach to the North. Ucluelet is a year-round travel destination, only 30 minutes from Tofino, which boasts picturesque beaches, ancient cedar forest, and the world-renowned Wild Pacific Trail.

The District of Ucluelet is commenting as a stakeholder under the Local Government Category. The District of Ucluelet supports educational facilities in rural communities. We would define a rural community as a community of under 5000 people with specific geographic challenges. As a local government, we see the benefits of having both an elementary and senior secondary school within our municipal bounds. For many years, our community has prospered both socially and economically from having these schools here in our municipality.

We find a connection between the community's residents, businesses, and industry that isn't found in a larger urban center. On a social front, having our youth interact daily with our residents, senior citizens, and business community has allowed for a healthier lifestyle and built strong cultural relationships.

LIFE ON THE EDGE

200 Main Street, PO BOX 999, Ucluelet, British Columbia V0R 3A0
 (250) 726-7744 • Fax (250) 726-7335 • info@ucluelet.ca • www.ucluelet.ca



DISTRICT OF UCLUELET

Office of the Mayor and District Council

Dianne St. Jacques

Mayor

Our businesses benefit by having a reliable and youthful workforce. The youth, in turn, develop that understanding and learn to adapt to the challenges of the small rural economy. The result is a population that realizes the benefits of entrepreneurship. Additionally, Ucluelet is fortunate enough to still have a fishing industry. By having a younger demographic within our community, industry benefits by supplying steady jobs to not only the students but most importantly to the parents. Rural industry benefits from the establishment of rural schools. The recent addition of a TELUS “Future Community” fiber optic network in Ucluelet has expedited this growth. Now, these young entrepreneurs can work from home and compete in the global economy.

The District of Ucluelet has worked very hard to manage and maintain a healthy relationship within our schools through a council liaison process that participates and builds relationships with the teachers, students, administration, and school board trustees. The District of Ucluelet actively engages its board of education directors to help plan for growth and meet the challenges of the community.

Ucluelet is very fortunate to be growing. Young families are seeking out rural communities as a lifestyle choice. Thus, Ucluelet Elementary School is experiencing a wave of new students and projections show this growth to continue.

There are still struggles with rural education; primarily, it is the per-student funding formula that adversely affects small rural communities. The funding model does not compensate escalating costs, and is quickly swallowed up. With the funding model in place today, there is a lack of options in course selection, and electives are almost non-existent. The lack of financial support for cultural and language courses needs to be addressed and recognized as an area in which the Province should expand its services.

The development and financial support for dual credit programs would encourage senior students with aspirations of a post-secondary education to have the option to participate locally at home. This would enable all students to stay longer in their home community. The expanded post-secondary offerings would also cut down on the costs that burden rural students by dramatically cutting down their living-away costs of education. There is a pilot program offered here in Ucluelet with North Island College and it has demonstrated the need and the students have benefitted. The dual program is a priority for rural communities and would benefit from provincial planning support to expand and fund it.

Our final area of input would be school planning for replacement of our unsafe school buildings. Ucluelet schools are extremely old and provincially slated for seismic upgrading or replacement. The community has worked for many years with its school board and senior staff to facilitate a new school in Ucluelet. We have partnered with our local First Nations and endorsed the building of safer schools in Ucluelet as soon as possible. The District of Ucluelet feels that our rural schools are being overlooked geographically.

LIFE ON THE EDGE

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DISTRICT OF UCLUELET

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Mayor

The District of Ucluelet and its schools are in one of the most vulnerable places in BC. With the schools in their current condition and in the event of an earthquake/tsunami we would lose many students and community members. We absolutely love where we live and work but feel sometimes, because of our remoteness, we are overlooked.

The District of Ucluelet would welcome the opportunity to help plan for new schools in our rural community.

Sincerely,

Original Signed and sent via Regular Post

Dianne St. Jacques
Mayor, District of Ucluelet

LIFE ON THE EDGE

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NEWS RELEASE

For Immediate Release
2016EDUC0256-002463
Nov. 21, 2016

Ministry of Education

Public input sought on rural education

VICTORIA – The Province is seeking public input on rural education as part of a strategy being created by Parliamentary Secretary for Rural Education Linda Larson to better understand the needs of students, parents, schools and communities in rural B.C.

Until Jan. 9, 2017, British Columbians can join in the online discussion to share stories on rural education and thoughts around community development at:
<http://engage.gov.bc.ca/ruraleducation>

A draft discussion paper will then be developed and posted online for further public comment, followed by several regional meetings that will be hosted by Larson. Stakeholder groups may also submit formal submissions to government, which will be posted online.

All feedback received will help government shape a final report on an integrated rural education strategy, including recommendations for the future. The strategy will aim to find long-term solutions for the unique challenges facing rural school districts and communities, including looking at the important social, cultural and economic roles that schools play in small communities.

Quotes:

Mike Bernier, Minister of Education –

“We are looking at the role education and schools play in rural communities to create an education strategy that will better serve families and schools. We want to hear from all British Columbians on how to improve rural education services and create a full and integrated strategy that will help move our province forward.”

Linda Larson, Parliamentary Secretary for Rural Education –

“Families living in rural communities have different needs than those living in high-density areas. Over the next several months, I will be traveling to each region within the province, listening to families and educators and working on a new strategy for rural education that will help find long-term solutions for the unique challenges rural communities and schools face every day.”

Donna Barnett, Minister of State for Rural Economic Development –

“Schools are a lifeline in B.C. communities. This is especially evident in smaller towns where one elementary school may be used before and after class for childcare, on the weekends by a local theatre company and in the evenings for a local sports team. I encourage all citizens to

engage in this important conversation.”

FOR REFERENCE

Quick Facts:

- In British Columbia, approximately 32% of the students in the K-12 education system attend schools located outside of the greater Victoria, Lower Mainland and Kelowna areas – many in very small communities that use school facilities as a hub for community activities.

Learn More:

In June 2016, Premier Christy Clark announced the new Rural Education Enhancement Fund: <https://news.gov.bc.ca/releases/2016PREM0067-001044>

The Ministry of Education has also launched a new parent engagement process to better understand how parents want to be informed of their student’s success from kindergarten to Grade 9. Participate in this process by visiting: <http://engage.gov.bc.ca/yourkidsprogress>

Media Contact:

Government Communications and Public
Engagement
Ministry of Education
250 356-5963

Connect with the Province of B.C. at: www.gov.bc.ca/connect

District of Ucluelet Expenditure Voucher

G-03/17

Date: February 7, 2017

Page: 1 of 5

CHEQUE LISTING:

AMOUNT

Cheques: # 25194 - # 25272	\$	159,952.99
Cheques: #	\$	
Voided Cheques:	\$	

PAYROLL:

PR 2/17	\$	61,365.21
PR 3/17	\$	63,452.80

	<u>\$</u>	<u>221,318.20</u>
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RECEIVED FOR INFORMATION AT MEETING HELD:

February 14, 2016

Jeanette O'Connor, CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
025194	002	18/01/2017	AA431	ASPINALL AMANDA	121883	ASPINALL-REFUND CR	12.50		12.50	
025195	002	18/01/2017	AGS11	AGS BUSINESS SYSTE	16648	DEC/16	315.37		315.37	
025196	002	18/01/2017	AL001	ACKLANDS - GRAINGE	9274945139 9274110411 9229364303	RAKE RAKE APPARATUS FOAM	46.86 37.21 2,314.20		2,398.27	
025197	002	18/01/2017	B9007	BUSBY, JANET	121887	BUSBY-CREDIT REFUN	21.00		21.00	
025198	002	18/01/2017	BSR80	BEST SEARCH AND RE	121898	TITLE SEARCH SERVI	46.47		46.47	
025199	002	18/01/2017	CIVIN	CIVIC INFO	2017048	2017 MEMBERSHIP	136.50		136.50	
025200	002	18/01/2017	CK608	KASSLYN CONTRACTIN	D556	D556	742.51		742.51	
025201	002	18/01/2017	CLC12	CARVELLO LAW CORPO	1470	101007	280.00		280.00	
025202	002	18/01/2017	CRC05	CANADIAN RED CROSS	IN345966 IN00345886	SWIM BADGES SWIM BADGES	66.18 150.12		216.30	
025203	002	18/01/2017	DC001	DOLAN'S CONCRETE L	UP77742	GRAVEL-WPT	520.10		520.10	
025204	002	18/01/2017	DC796	DAVE'S CONTRACTING	1076	WINDOWS-FH	9,240.00		9,240.00	
025205	002	18/01/2017	FSC10	FOUR STAR COMMUNIC	39743	JAN/17	143.33		143.33	
025206	002	18/01/2017	FW050	FAR WEST DISTRIBUT	306594 304390	W/R SUPPLIES W/R SUPPLIES	238.26 48.82		287.08	
025207	002	18/01/2017	HS002	HOGAN, SARAH	121895	HOGAN-DANCE FIT	103.95		103.95	
025208	002	18/01/2017	ICT01	ICOMPASS TECHNOLOG	17073	2017-LG MANUALS	563.15		563.15	
025209	002	18/01/2017	IH042	INNER HARMONY SERV	4260	OCT/16	2,443.88		2,443.88	
025210	002	18/01/2017	IWC22	IWC EXCAVATION LTD	17001-01	DEC/16 PROGRESS DR	40,519.78	4,051.98	36,467.80	
025211	002	18/01/2017	LT049	LAMONT TANNER	121884	LAMONT-CREDIT REFU	21.00		21.00	
025212	002	18/01/2017	LY001	YOUNG ANDERSON	97758 97753 97756 97754	1190139 1190080 1190134 1190128	426.34 424.55 332.66 363.28		1,546.83	
025213	002	18/01/2017	MCD12	MCDUGAL JAN	121885	MCDUGAL-REFUND	31.50		31.50	
025214	002	18/01/2017	MM001	MAGIC MOMENTS SHIR	16-121602	EMERG HATS W/LOGO	1,013.60		1,013.60	
025215	002	18/01/2017	MWC54	MAKE WAVES CONSULT	161206	VIDEO SERVICES/WAT	315.00		315.00	
025216	002	18/01/2017	NI911	NORTH ISLAND 911 C	507	OPTIMAL VALUE SERV	1,600.00		1,600.00	
025217	002	18/01/2017	OB090	O'BRIEN DR J	3165 3219 3170 3145	3165-MED EXAM 3219-MED EXAM 3170-MED EXAM 3145-MED EXAM	50.00 50.00 50.00 50.00		200.00	
025218	002	18/01/2017	PC336	PETTY CASH FORTUNE	121893	JAN/17	33.74		33.74	
025219	002	18/01/2017	RK179	ROBISON KARLA	121889	ROBISON-EMERG 1120	245.14		245.14	
025220	002	18/01/2017	RL068	RIVERA LYVIER	121894	RIVERA-LATIN FURY	78.00		78.00	
025221	002	18/01/2017	SA505	SAFETY AUTHORITY	00548484	2016-OP PERMIT	1,285.89		1,285.89	
025222	002	18/01/2017	SB049	SILVER BRYN	121886	SILVER-CREDIT REFU	21.00		21.00	
025223	002	18/01/2017	SBR01	SONBIRD REFUSE & R	27138 27135 27134 27133 27137	DEC/16 GARBAGE UAC DEC/16 GARBAGE WD DEC/16-52 STEPS DEC/16 GARBAGE SCH DEC/16 GARBAGE UCC	45.15 307.02 225.33 519.65 194.99		1,292.14	

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025224	002	18/01/2017	SF061	STEVENS FLICKERINE	121896	STEVENS-YOGA	218.40		218.40	
025225	002	18/01/2017	SO001	SOCAN	8551614	MUSIC TARIFF-FITNE	152.80		152.80	
025226	002	18/01/2017	TSC19	TRANSPARENT SOLUTI	8778	FEB/17	20.95		20.95	
025227	002	18/01/2017	TU428	TOURISM UCLUELET	10/16	OCT/16 GRANT	19,598.46		19,598.46	
025228	002	18/01/2017	UR849	UCLUELET RENT-IT C	25150 25044	RENTAL-SEWER CLEAN DEC/16 PORTABLE CL	79.30 2,240.00		2,319.30	
025229	002	18/01/2017	UV146	UCLUELET VOLUNTEER	Q4-16	Q4-16	2,100.00		2,100.00	
025230	002	18/01/2017	WL109	WILLISTON DR. L	2879 3138	2879-MEDICAL EXAM 3138-MED EXAM	50.00 50.00		100.00	
025231	002	18/01/2017	XC300	XPLORNET COMMUNICA	INV16137762	JAN/17	77.27		77.27	
025232	002	18/01/2017	CE004	CORPORATE EXPRESS	43316147	PENS	14.76		14.76	
025233	002	18/01/2017	MS170	REVENUE SERVICES O	01/17	JAN/17	3,225.00		3,225.00	
025234	002	18/01/2017	UC142	UCLUELET CONSUMER'	C01097605 71833819 71832356 71825623 71827876 71825374 C01109033 C01104771 C01109938 20161299 20161199	XMAS LIGHTS-PW YAR #3 GMC #24 F150 #14 BOBCAT #10 FORD #3 SIERRA COOP GIFT CARDS R1-FUEL CREDIT-GUTTER HOOK INTEREST CHARGE INTEREST-NOV/16	180.46 120.74 142.43 74.87 123.20 97.79 2,200.00 208.48 24.13 0.77 38.38		3,162.99	
025235	002	18/01/2017	UC142	UCLUELET CONSUMER'	71829356 71827172 71827014 71827573 71828834 71828720 71826810 71825677 71826527 71827348 71826606	#3 GMC #9 GMC #24 F150 #2 CANYON #12 CATERPILLAR #4 CHEVY #23 RANGER #2 CANYON #4 CHEVY #9 GMC #4 CHEVY	93.60 101.17 110.37 60.76 82.50 115.49 63.54 66.58 47.69 63.10 75.04		879.84	
025236	002	18/01/2017	UC142	UCLUELET CONSUMER'	71830228 71834689 71829895 C01096202 C01096203 71829385 71829400 C01074051 C01098779 C01044285 C01097580	#2 CANYON F150 #1 CHEVY GENERATOR/HELEN GENERATOR/JUNCTION #23 RANGER #2 CANYON SCH MTG-LUNCH BOLTS WATER OPEN HOUSE XMAS LIGHTS	40.00 96.75 99.21 96.59 90.24 66.54 49.72 73.12 1.86 58.87 46.26		719.16	
025237	002	18/01/2017	UC142	UCLUELET CONSUMER'	C01098840 C01044885 C01109032 C01109029 C01109946	MOP HEAD/HANDLE UCC FLORESCENT BUL COOP GIFT CARDS COOP GIFT CARDS HOSE CLAMPS	26.07 16.22 100.00 100.00 21.42		263.71	
025238	002	19/01/2017	BP940	BLACK PRESS	33065864	DEC/16 ADS	1,109.34		1,109.34	
025239	002	24/01/2017	AE160	AJAC'S EQUIPMENT I	61023	MOWER MULCHING KIT	319.20		319.20	
025240	002	24/01/2017	AFC01	ALBERTA FIRE CHIEF	SO16-1079	TRAINING TXTBOOKS	1,559.99		1,559.99	
025241	002	24/01/2017	AG495	ALBERNI GLASS & MI	30743	BACKHOE GLASS	683.20		683.20	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
025242	002	24/01/2017	AL001	ACKLANDS - GRAINGE	265954	BATTERY/WASHERS/NU	322.20		322.20	
025243	002	24/01/2017	BC175	BC WATER & WASTEWA	2017 MEMBERSH	BCWWA/2017	594.00		594.00	
025244	002	24/01/2017	BCF01	BC FIRE TRAINING O	2627	2017-MEMBERSHIP DU	100.00		100.00	
025245	002	24/01/2017	CF005	COLUMBIA FUELS	813114	SURESTART	6.44		6.44	
025246	002	24/01/2017	CGISC	CGIS CENTRE	42748	EMERG-MAP/1120	157.50		157.50	
025247	002	24/01/2017	CK608	KASSLYN CONTRACTIN	D557	D557	1,185.23		1,185.23	
025248	002	24/01/2017	CP300	CRITERION PICTURES	783160	JAN/17 MOVIES	69.89		69.89	
025249	002	24/01/2017	CUPE1	CUPE LOCAL #118	12/16	DEC/16	1,287.48		1,287.48	
025250	002	24/01/2017	DFC01	DUMAS FREIGHT COMP	49326 52374 53444	FOUR STAR ALBERNI COMMUNICAT DOU-LBWOODCHOPPERS	43.10 37.70 71.44		152.24	
025251	002	24/01/2017	EO001	ENVIRONMENTAL OPER	2017DUES	EOCP/2017	367.50		367.50	
025252	002	24/01/2017	FW050	FAR WEST DISTRIBUT	303641 305230 302060 305022 303640 307016	SUPPLIES-CLEAN SWE CLEAN SWEEP SUPPLI CLEAN SWEEP SUPPLI CLEAN SWEEP DOGGIE SUPPLIES-CLEAN SWE UCC SUPPLIES	50.18 194.43 374.69 344.55 560.27 124.97		1,649.09	
025253	002	24/01/2017	GB059	GIBSON BROS. CONTR	16614	ROAD/SAND	300.30		300.30	
025254	002	24/01/2017	GF001	GRAPHICS FACTORY	24084	SIGNS (RZ12 &RZ16)	171.36		171.36	
025255	002	24/01/2017	KA001	KOERS & ASSOCIATES	1643-007 1403-008	1643-LAGOON REVIEW 1403 CEDAR ROAD PR	2,510.95 169.84		2,680.79	
025256	002	24/01/2017	M9370	McEWEN MARILYN	121901	MCEWEN-MULTIPLEX/W	45.36		45.36	
025257	002	24/01/2017	M9390	McCALLUM FIONA	12141628275	MCCALLUM-FIRST AID	160.00		160.00	
025258	002	24/01/2017	MA952	MAXXAM ANALYTICS	VA1034191 VA1033354	B702190 B700722	78.75 78.75		157.50	
025259	002	24/01/2017	MAL51	McELHANNEY ASSOCIA	2232056187	SRW SURVEYS	12,390.00		12,390.00	
025260	002	24/01/2017	MIE30	MIECM	2017-018	2017 MIECM DUES	200.00		200.00	
025261	002	24/01/2017	PBX12	PBX ENGINEERING LT	2931	PROJ 14282-02	29,492.40		29,492.40	
025262	002	24/01/2017	PI110	PUROLATOR INC	433356777	MAXXAM	153.16		153.16	
025263	002	24/01/2017	PV001	PIPE-EYE VIDEO INS	11532	FLUSH/CAMERA-PINE	1,433.25		1,433.25	
025264	002	24/01/2017	RW916	ROBERT WYLIE	121899	DOU-AO BILLING INF	591.14		591.14	
025265	002	24/01/2017	SBR01	SONBIRD REFUSE & R	27136	DEC/16 GARBAGE PW	529.52		529.52	
025266	002	24/01/2017	SE130	WESTERRA EQUIPMENT	255013658	TIRE REPAIR-BOBCAT	138.62		138.62	
025267	002	24/01/2017	UC142	UCLUELET CONSUMER'	CO1109938	SC	24.13		24.13	
025268	002	24/01/2017	UP459	UCLUELET PETRO-CAN	7123989 7124014	BOBCAT-NEW BATTERY GMC-DOOR REPAIRS	191.52 510.01		701.53	
025269	002	24/01/2017	UR368	UKEE ROCKS	8976 8977	DJ/SOUND EQUIP-XMA TOWN HALL WATER MT	367.50 157.50		525.00	
025270	002	24/01/2017	UR849	UCLUELET RENT-IT C	24833	PUMPOUT RENTAL	260.41		260.41	
025271	002	24/01/2017	WP166	WINDSOR PLYWOOD -	03499A 02932A 03702A 04680A	RAKES/SHOVELS SPRAY FOAM/SEWER C SLEDGEHAMMER CEDAR-WPT KIOSK	435.62 12.85 27.95 2,370.59		3,095.31	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					03431A	W/R REPAIRS	114.51			
					03386A	WATER PIPE INSULAT	6.89			
					03483A	SILICONE	14.14			
					03395A	WEATHERSTRIPING	51.04			
					03060A	CIRCULAR BLADES	94.69			
					03159A	CR CRICULAR BLADES	32.97-			
025272	002	24/01/2017	WSP16	WSP CANADA INC	599375	LAGOON GEOTECH SER	2,865.22		2,865.22	
Total:							164,004.97	4,051.98	159,952.99	

*** End of Report ***



STAFF REPORT TO COUNCIL

Council Meeting: FEBRUARY 14TH, 2017
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNER 1 **FOLIO NO:** 127.099 **REF NO:** DVP17-01 **FILE NO:** 3090-20

SUBJECT: DEVELOPMENT VARIANCE PERMIT FOR LOT 50, DL 282 PLAN VIP79602

ATTACHMENT(S): APPENDIX A – VARIANCE APPLICATION

RECOMMENDATION(S):

That Council consider approval of one of the following options:

1. **THAT** Development Variance Permit DVP17-01 be approved as per the drawings and conditions outlined within the body of this report.

OR

2. **THAT** Development Variance Permit DVP17-01 be considered and determined not to proceed further.

DESIRED OUTCOME:

That Development Variance Permit DVP17-01 be approved as per the drawings and conditions outlined within the following report.

SUMMARY:

The development of Lot 50, Plan VIP79602 (the "**Subject Property**") with the dissecting water courses presents some unique challenges. The variances that the owner is proposing are reasonable considering the support given by the applicant's environmental consultant.

BACKGROUND:

An application has been received requesting the following variance to the District of Ucluelet Zoning Bylaw No. 1160, 2013 (the "**Zoning Bylaw**") pursuant to section 498 of the Local Government Act:

1. Section GH.6.1 (a) (1) of the District of Ucluelet Zoning Bylaw No. 1160, 2013, indicates a minimum Front Yard Setback for the principle building of 7.5 m (25ft) where the reference plan indicates 6.93m (22.7ft).
2. Section 306.2 (b) of the District of Ucluelet Zoning Bylaw No. 1160, 2013, indicates a building or structure may not be placed, constructed, sunk into, erected, sited or enlarged within 30m (98.5ft) of the natural boundary of any other natural watercourse or source of water supply

where the reference plan indicates various encroachments with the minimum being 6.4m (21ft).

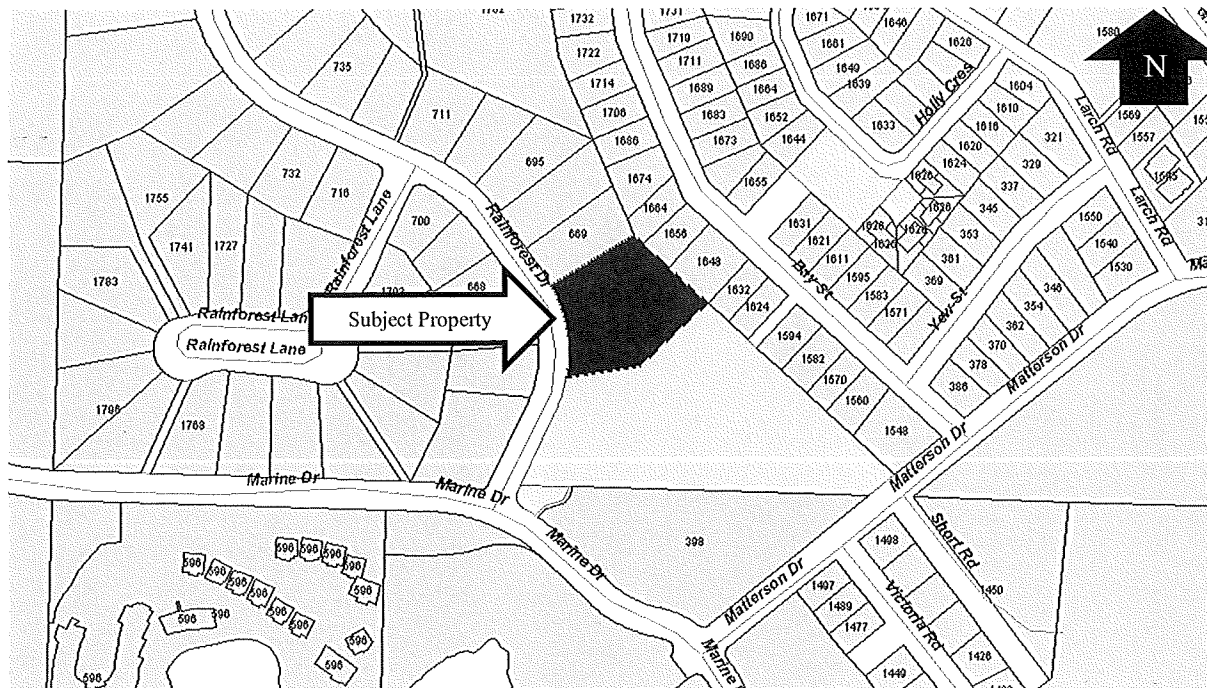


Figure 1

OCP:

The subject property does not fall within the Official Community Plan (OCP) Development permit area and is not required by the OCP to do a full environmental report.

ZONING:

The subject lot is currently zoned GH Zone – Guest House and the owner is requesting that the minimum Front Yard Setback for the principle building of 7.5 m (25ft) be reduced to 6.93m (22.7ft) and that the 30m (98.5ft) setback to a natural watercourse be reduced in few locations, with minimum being 6.4m (21ft), to facilitate the Construction of a Single Family Dwelling and workshop. The site has a clear building envelope hardship and the front yard setback variance is very modest. The 30m watercourse setback is the standard distance set by the province and the variance proposed is supported by the applicant’s environmental consultant.

TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:

The fees associated to this DVP attempt to recover those costs.

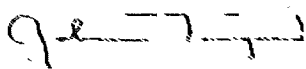
FINANCIAL IMPACTS:

There are no tax implications to this DVP application.

POLICY OR LEGISLATIVE IMPACTS:

The applicant would receive a DVP that is tied to the drawings and conditions outlined within the body of this report.

Respectfully submitted:



John Towgood, Planning 1



Andrew Yeates, CAO

Done

Variance letter.pages

**John Harkin**

1483 Peninsula dr
Ucluelet, B.C., V0R3A0
250-266-0474
Jharkin@telus.net

January 18, 2017

District of Ucluelet
Zoning board of appeals
John Towgood
200 Main st
Ucluelet, B.C. V0R3A0

Dear Board of Variance Members,

I am writing to seek a variance to encroach on a riparian setback on my property , Lot 50 , Rainforest Dr. Current riparian setbacks are 10 meters from a watercourse. I respectfully request to encroach with my building footprint .

Lot 50 , Rainforest Dr. has presented challenges to build within the riparian zone. Putting a square house within a triangular building set back has created some hardship for me as a property owner. A biologist, Dave Clough has guided me through this hardship process and his recommendations are presented with this application.

The house has been modestly designed and in no way will affect the main watercourse running through the property.

I hope you agree my home will greatly ad to the beauty of the Rainforest Dr neighbourhood and to the town of Ucluelet. Please don't hesitate to contact me if you have any questions. Thank you for your thoughtful consideration of this request.

Sincerely yours,

John Harkin
Development Variance Permit for Lot 50 John Towgood, Planner...

D. R. Clough Consulting

Fisheries Resource Consultants

6966 Leland Road Lantzville B.C. V0R 2H0

Ph/fax: 1-250-390-2901, email: drclough@shaw.ca

Feb. 6, 2017

Attn: John Harkin, Property Owner,
Lot 50, DL 282, Clayoquot Land District Plan VIP 79602
(ph 250-266-0474)

RE: Environmental Review of Proposed House Location

Introduction

This report is to review the environmental aspects of the building and proposed home design on the subject property with respect to environmental setbacks. The report identifies the proposed footprint of the house with respect to distances to waterways. It then reviews the mitigation required to maintain riparian protection at the site. If the property owner follows this plan it will result in no serious harm and maintain protection of fish habitat.

Environmental Area Description

The property is situated adjacent a stream known locally as Big Beach Creek (Fig. 1). There are three stream segments on the property, the mainstem Big Beach Creek and tributaries 1 & 2. The tributaries both drain from west off Rainforest Drive to east across the lot into the mainstem. The mainstem creek channel runs from north to south and splits the lot into east and west segments. The west segment is where the house is planned to be located has road access with frontage on Rainforest Drive. The east side of the property is surrounded by lots with no developed access.

Drainages:

Mainstem Channel (Big Beach Creek): This stream runs through the property. It begins from seepages above Bay Street that enter a ditched channel. Below Bay Street it flows into a forested section that drains between two house lots. The creek then enters the top of Lot 50 and flows through the middle of the lot. It then leaves the lot and goes under the Marine Drive culvert. It then flows another 75m to the ocean at Big Beach. The main channel is low gradient (less than 5% and most 1-2% gradient). It has no natural fish barriers such that Coho or Cutthroat could enter. The Marine Drive culvert is a manmade barrier and may stop entry of fish. Upstream areas offer resident trout habitat with perennial pools.

There are two small tributaries (#1 & #2) that enter the mainstem from the west side of Lot 50. They originate from seepages and ditch lines along Rainforest Drive.

Tributary 1 is a small ditch fed by drainage from Rainforest Drive. It was filled with vegetation and dry (in December). It offers no habitat or access to fish all the way to the mainstem.

Tributary 2 has potential fish access from the mainstem at high water levels as it has the same grade and no migration obstructions. The fish use would be seasonal or at high water and in the lower portions only. It is fed by a low lying forested area along Rainforest Drive that is partially open due to seasonal water accumulation.

Riparian Plant Community:

The west side of the creek where the house lot is located is a relatively flat bench at 5-10m above sea level. The west side is situated along the clearing for Rain Forest Drive and pedestrian walkway. The site plant community consists of a previously logged spruce forest with a dense second growth naturally regenerated stand of Red Alder, Western Red Cedar, White Pine and Western Hemlock remaining. The

tallest trees are estimated at 20m height and 0.6m diameter. There are many sapling trees of 10m or less in height. The understory vegetation is primarily Salal, Salmonberry and Pacific Crabapple. The canopy is completely closed over the main creek channels due to the low shrubbery, and multiple age tress filling the riparian area.

The east side of the creek is characterized as sloping and undulating. It has a wider band of trees along the east side of the creek that is approximately 20-50m with and a dense Salmonberry thicket beyond to the property lines. Tributary 1 is located in a cleared area and has no significant plant community (low shrubs and grass) until it approaches within 10m of the main creek. Tributary 2 has a more extensive treed canopy and native shrubbery of 5-10m width on the work shop side.

Site Plans

The home design was provided by John Gower, of John Gower Design in Courtenay B.C (Figure 1). The proposed house foundation area is approximately 143.3m² (11.38 m x 12.98 m) and the workshop area is 55 m² (9.14 m x 6.1 m). The house is situated on the west side of the lot facing Rainforest Drive. The mainstem creek is located to the east of the house. Tributary 1 bisects the house location and the proposed shop area. The proposed shop is located between Tributary 1(south) and Tributary 2 (north). There is a proposed single entrance gravel driveway to serve the house and split off to the workshop area. The driveway crosses Tributary 1 where it is a small ditch fed by the road drainage.

Drainage Setbacks

The proximity of the house and workshop are within 30 m of the creek channels. Based on the engineering surveys the following distances were determined for the development (see Figure 1).

Table 1) Building Distance (Approximate in meters) to Drainages

House Location	Distance (m)	Workshop Location	Distance (m)
West frontage to road	6.93	West setback from property line	22
Southwest corner to Big Beach Ck	20	Southeast corner to Big Beach Ck	11.5
Southeast corner to Big Beach Ck	7.5	Southwest corner to Trib 1	10
East frontage to Big Beach Ck	15.5	East frontage to Big Beach Ck	10.5
Northeast corner to Trib 1	6.43	Northwest corner to Trib 2	10
Northwest corner to Trib 1	14.5	Northeast corner to Big Beach Ck	10

House Location

Figure 1 identifies the proposed house location with respect to the drainages. The house location with respect to Big Beach Creek is 7.5 m at its southeast corner, it then doubles to 15.5m distance on the east side and 20m away on the south side. The meandering stream channel results in approximately 12.5m as the average distance of the house from Big Beach Creek.

Work Shop Location

The workshop is situated between all three channels. It is an average of approximately 10.75m from Big Beach Creek. The workshop is an average of 10 m from Tributary 2 to the north and Tributary 1 to the south.

Discussion

The riparian distance to the house is approximately 12.5m and the work shop at 10m. Comparing these distances to the Riparian Area Regulation, the mainstem Big Beach Creek and tributary 2 would have a 10m setback as they are low gradient fish bearing streams. Tributary 1 if classed as a non-fish ditched channel and would warrant a 2m riparian reserve in the upper reaches beside the shop and house. The development of this house and shop would fall in line with the Riparian Area Regulation. The small encroachments area of the south house corner (7.5m) is possible to be mitigated to avoid harm to the

creek.

Encroachment Mitigation

The house location follows a typical riparian area regulation lot development where the setback of 10m is required but with a house plan than was minimized to fit the lot but has an encroachment into the setback.

Mitigation and protection for this development to have no serious harm to fish habitat will follow the following plans;

1. Due to the undulating creek there is an encroachment to within 7.5m by the house that is offset by the additional distance for most of the remaining house area, where it is over 15m to the stream bank of the mainstem.
2. Signage/flagging must be installed to identify the riparian area prior to clearing and construction to ensure the limits of clearing are followed.
3. A sediment management plan for the house must be written by a professional and reviewed by the contractor. Environmental monitoring must be included in the construction to ensure encroachment protection and sediment management plans are implemented.
4. Storm water management designs for the development must maintain before development runoff levels. Infiltration structures for site runoff (i.e. Rock Pits collectors for downspouts) and porous driveway surfaces are recommended methods (subject to architect and engineering standards).
5. Once the house is built, Fencing is recommended to protect the riparian area. The fence should be set at the edge of the clearing limit for the house. The fence will serve to protect the site from trails, composting and other activities. The fence design should permit light passage to the plant community (i.e. a split rail or lodge pole fence design is recommended).
6. Planting must done be for all disturbed riparian areas; once the site clearing and building is completed, the disturbed and previously open areas along the three drainages within the remaining setback areas must be planted with native trees and shrubs approved by a native plant professional.

Conclusion

The existing lot and development are within 30m of the creek channels but the argument can be made that a reduced setback comparing it to other environmental bylaws supported in B.C. would permit this development. If the property owner follows this plan it will result in no serious harm and maintain protection of fish habitat.

Regards



Dave Clough,RPBio

Figure 1- Lot 50 drainages.

LOT 50, RAINFOREST DRIVE, UCLULET, BC.

LOT 50, PLAN 79602, DISTRICT LOT 282
CLAYOQUOT DISTRICT

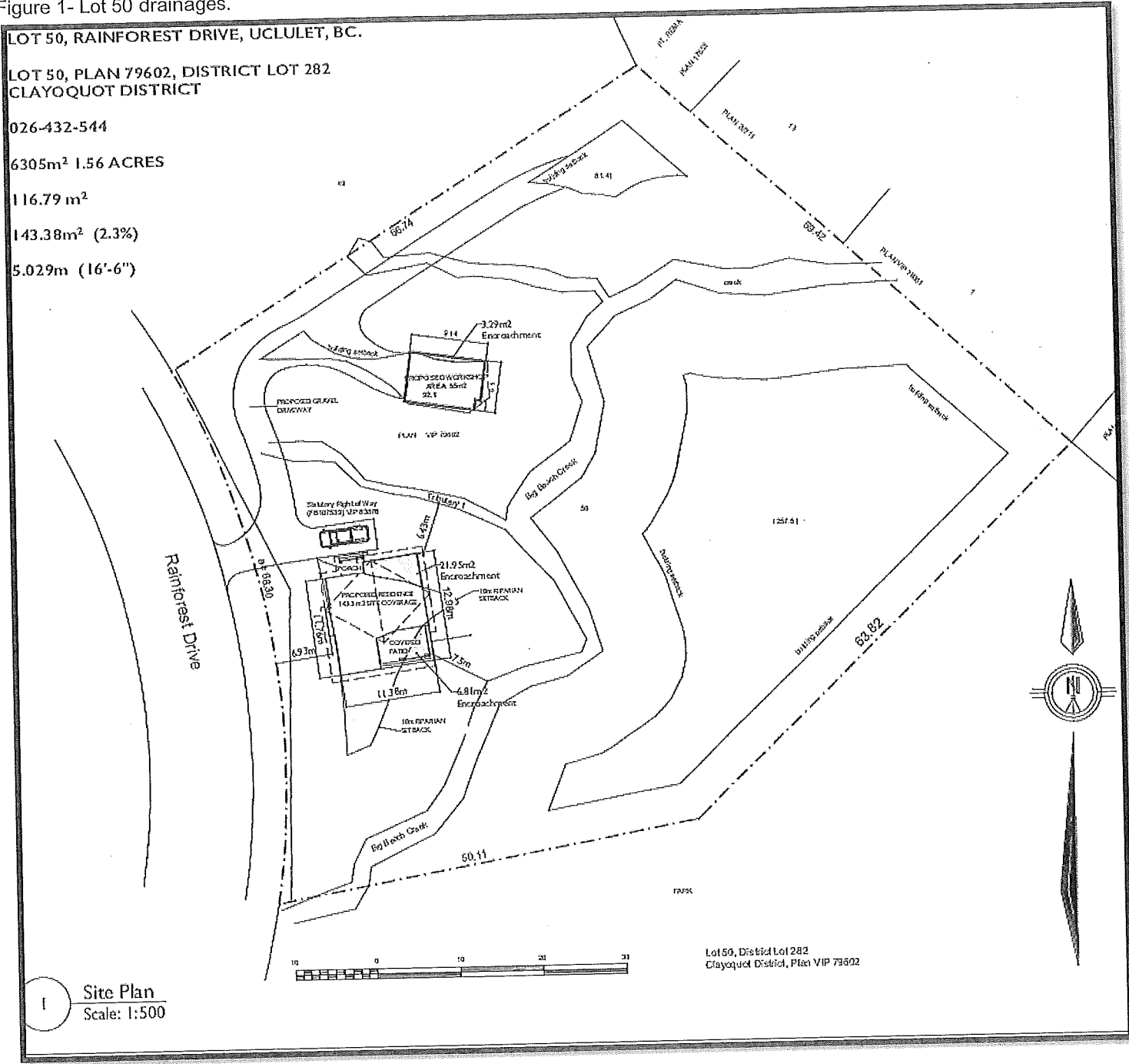
026-432-544

6305m² 1.56 ACRES

116.79 m²

143.38m² (2.3%)

5.029m (16'-6")



1 Site Plan
Scale: 1:500

Figure 2 -- Lot 50 riparian area



Site Photos (Dec. 12, 2016);

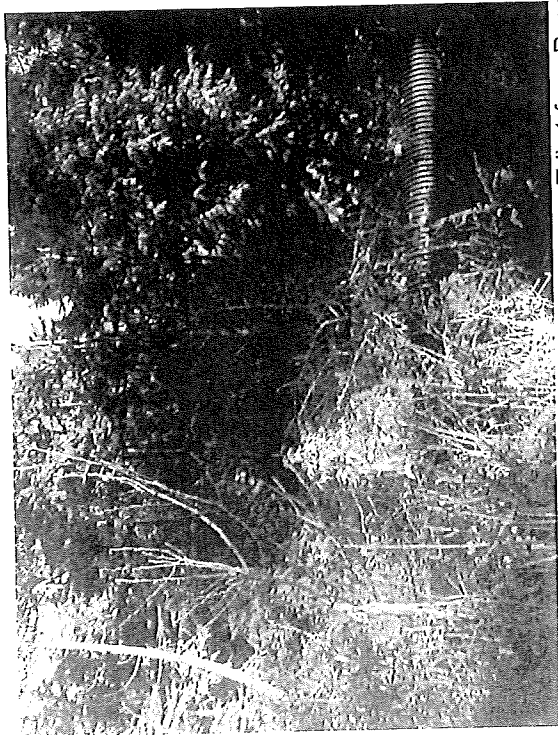


Photo 1 – Riparian area looking northeast across Trib 1 from Road.

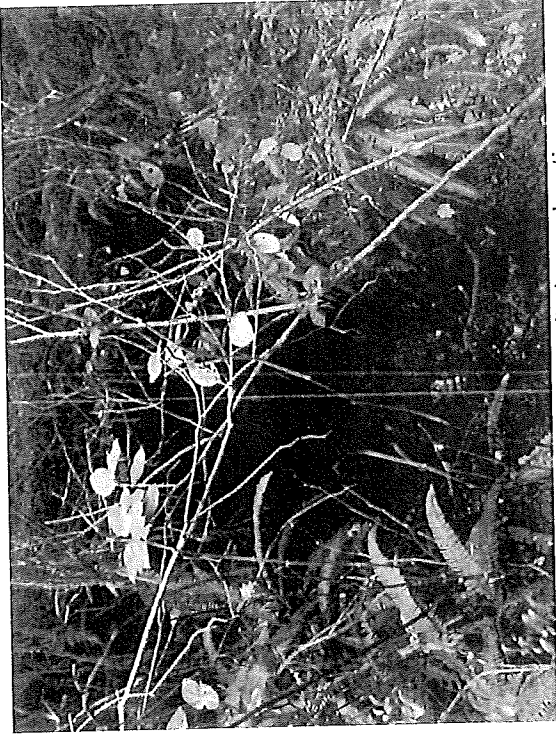


Photo 2 – Big Beach Creek opposite house location

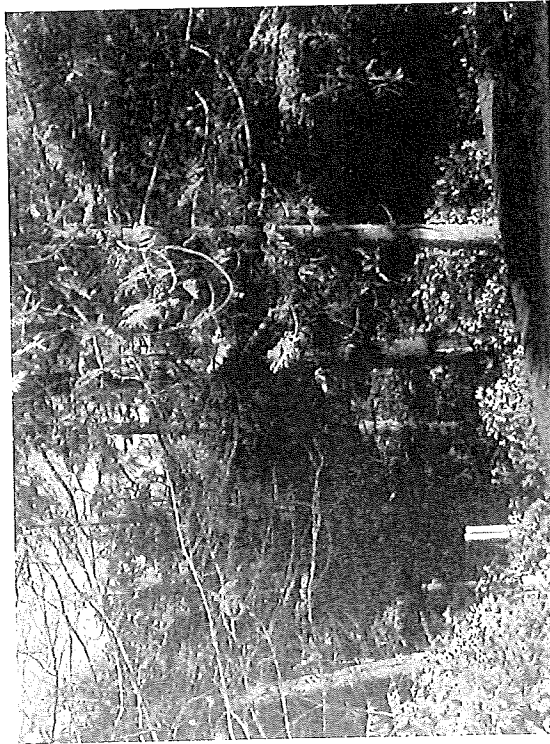


Photo 3 – Riparian area looking south east from road.



Photo 4 – Main creek channel is thickly vegetated.

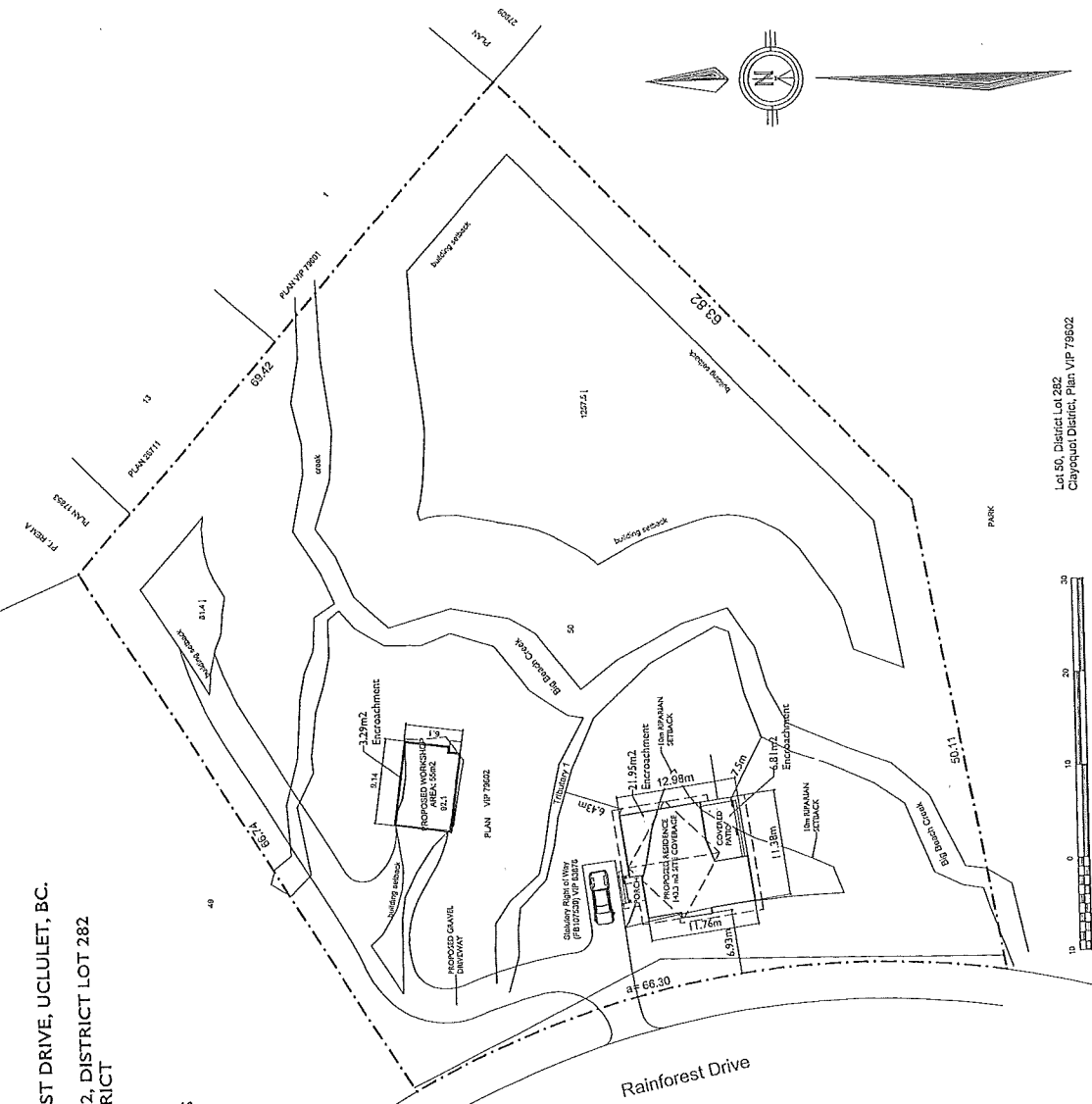
**HARKIN RESIDENCE
LOT 50, RAINFOREST DRIVE, UCLUELET, BC**

JOHN GOWER DESIGN
212-2459 COUSINS AVENUE, COURTENAY BC
(250) 871 8765 design@gowerdesigngroup.com

DRAWING
SITE PLAN

DATE: JAN 16, 2017
SCALE: AS NOTED

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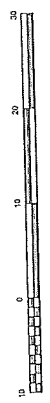


PROJECT DATA
 LOT 50, RAINFOREST DRIVE, UCLUELET, BC.
 LOT 50, PLAN 79602, DISTRICT LOT 282
 CLAYOQUOT DISTRICT

026-432-544
 6305m² 1.56 ACRES
 116.79 m²
 143.38m² (2.3%)
 5.029m (16'-6")

PROJECT DATA
SITE ADDRESS:
LEGAL DESCRIPTION:
PLAN:
SITE AREA:
FLOOR SPACE:
SITE COVERAGE:
BUILDING HEIGHT:

Lot 50, District Lot 282
Clayoquot District, Plan, VIP 79602



1 Site Plan
Scale: 1:500

HARKIN RESIDENCE
LOT 50, RAINFOREST DRIVE, UCLUELET, BC

JOHN GOWER DESIGN
212-2459 COUSINS AVENUE, COURTENAY BC
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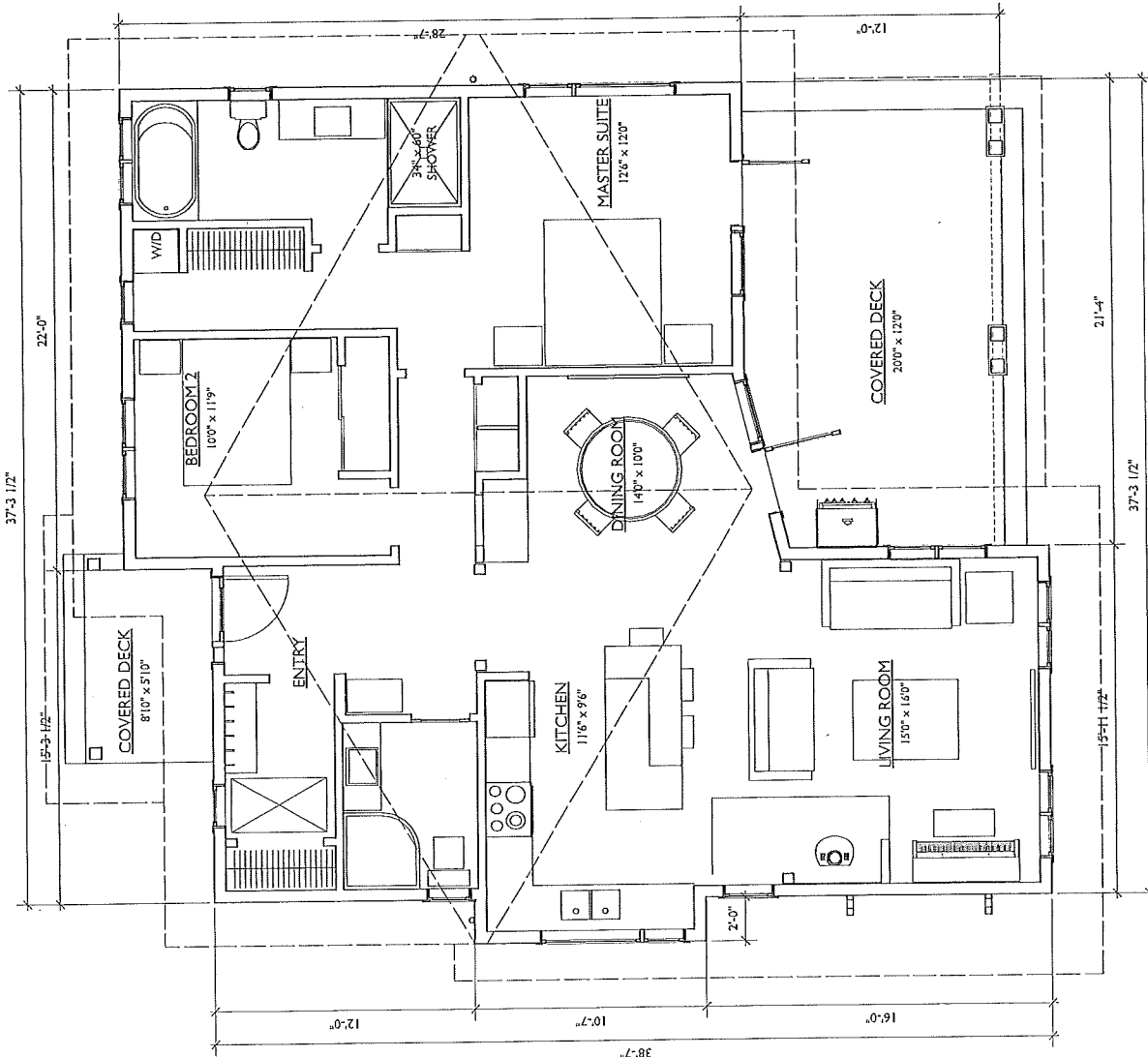
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FLOOR PLAN

DATE: JAN 16, 2017
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1 Main Floor Plan
Scale: 3/16" = 1'-0"

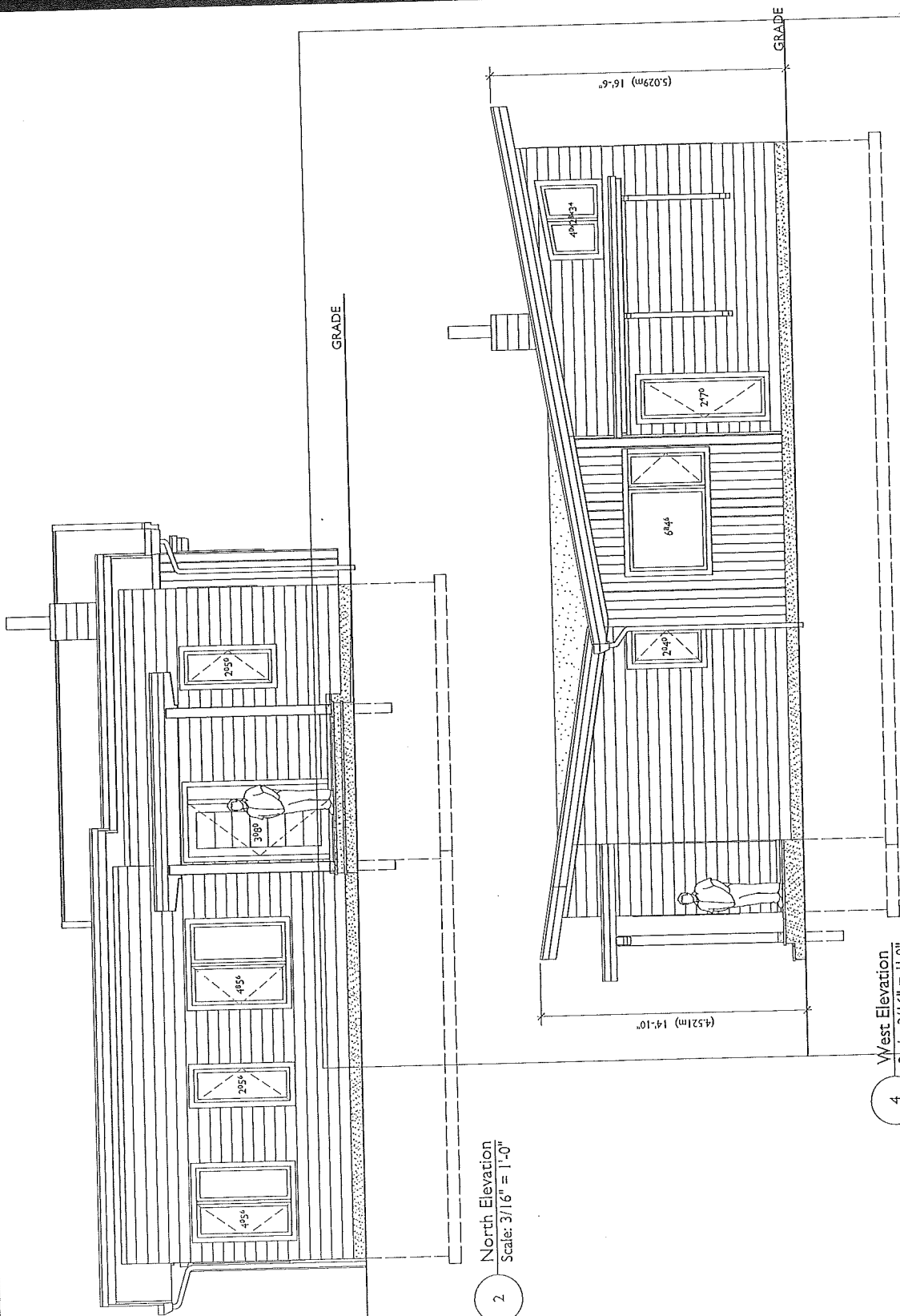
HARKIN RESIDENCE
LOT 50, RAINFOREST DRIVE, UCLUELET, BC

JOHN GOWER DESIGN
212-2459 COUSINS AVENUE, COURTENAY BC
(250) 871 8765 design@gowerdesigngroup.com

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ELEVATIONS I

DATE: JAN 16, 2017
SCALE: AS NOTED

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2 North Elevation
Scale: 3/16" = 1'-0"

4 West Elevation
Scale: 3/16" = 1'-0"

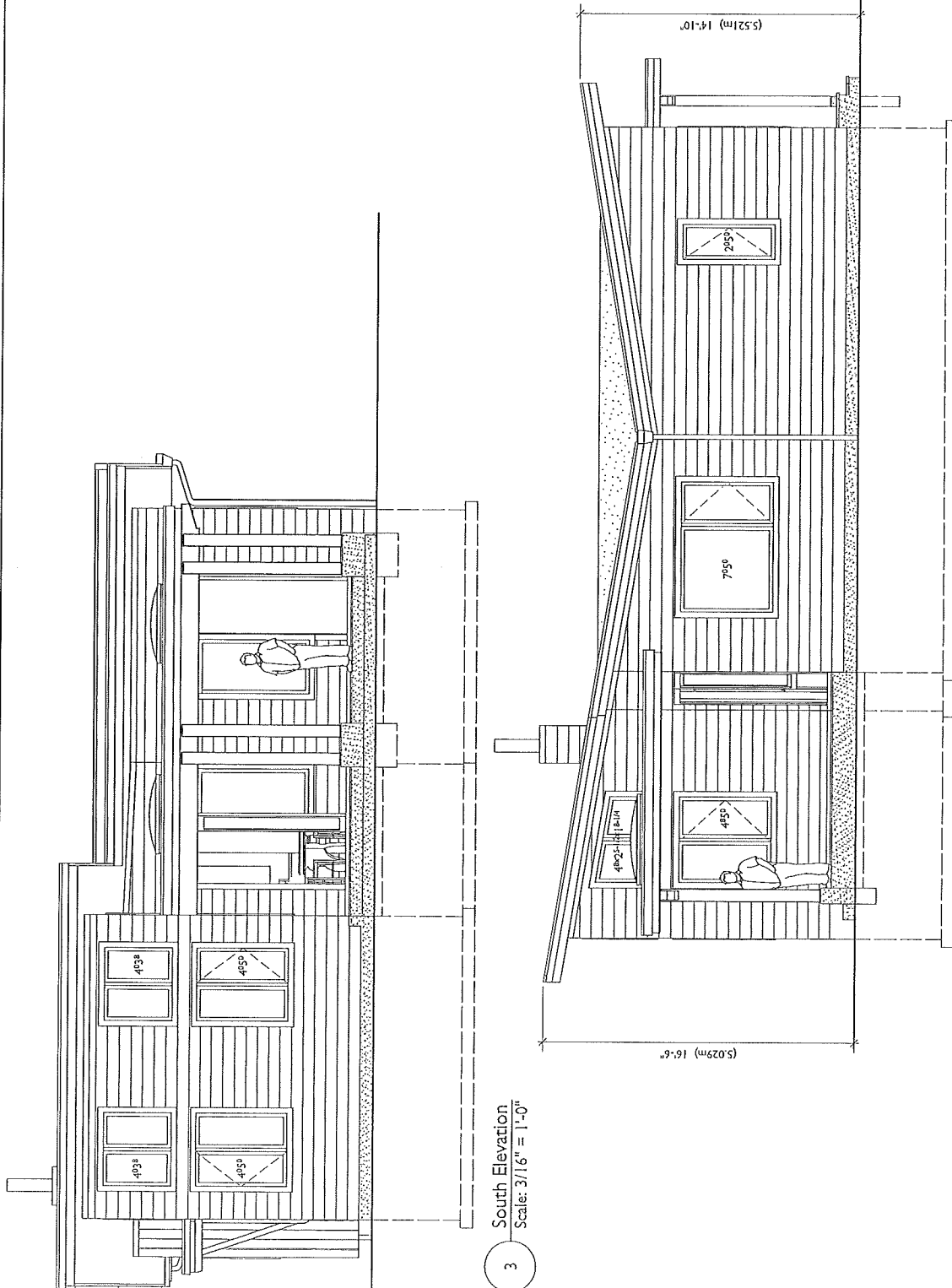
HARKIN RESIDENCE
LOT 50, RAINFOREST DRIVE, UCLUEFT, BC

JOHN GOWER DESIGN
212-2459 COUSINS AVENUE, COURTENAY BC
(250) 871 8765 design@gowerdesigngroup.com

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ELEVATIONS 2

DATE: JAN 16, 2017
SCALE: AS NOTED

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3 South Elevation
Scale: 3/16" = 1'-0"

1 East Elevation
Scale: 3/16" = 1'-0"



STAFF REPORT TO COUNCIL

Council Meeting: FEBRUARY 14, 2017
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION
JOHN TOWGOOD, PLANNER 1

FILE NO: 6240-10 COMMUNITY GARDENS

SUBJECT: COMMUNITY GARDEN

ATTACHMENT(S): APPENDIX A OPEN HOUSE EXIT SURVEY,
APPENDIX B OPEN HOUSE INFORMATION POSTERS
APPENDIX C CBT GRANT REQUIREMENTS

RECOMMENDATION(S):

1. **THAT** Council support, in principle, the Ucluelet Local Food Society proposal to establish a community garden on District lands; **AND**

THAT Council support the Ucluelet Food Society recommendation to locate the garden in Edna Batchelor Park and to pursue and/or support appropriate grant opportunities;

OR
2. **THAT** Council support the Ucluelet Food Society second location recommendation to locate the garden at Tugwell Fields and to pursue and/or support appropriate grant opportunities;

OR
3. **THAT** Council direct staff to further work with the Ucluelet Local Food Society to determine a different location for a community garden;

OR
4. **THAT** Council consider this Community Garden proposal and determine that a community garden in public parks is not appropriate at this time.

SUMMARY:

Community gardens have been built and are successfully running in many communities across Vancouver Island. The societal structures, guidelines and documentation are easily available and Staff inquires to other local governments on their experience with community garden projects have been positive.

The proposed location of Edna Batchelor Park (**Figure 1**) was considered to be the best in context of being centrally located, south facing and having the appropriate space. This Park could also use the extra layer of activity and an improvement of the pathways drainage. The public outreach was positive but did have some opposition as stated in the exit survey.

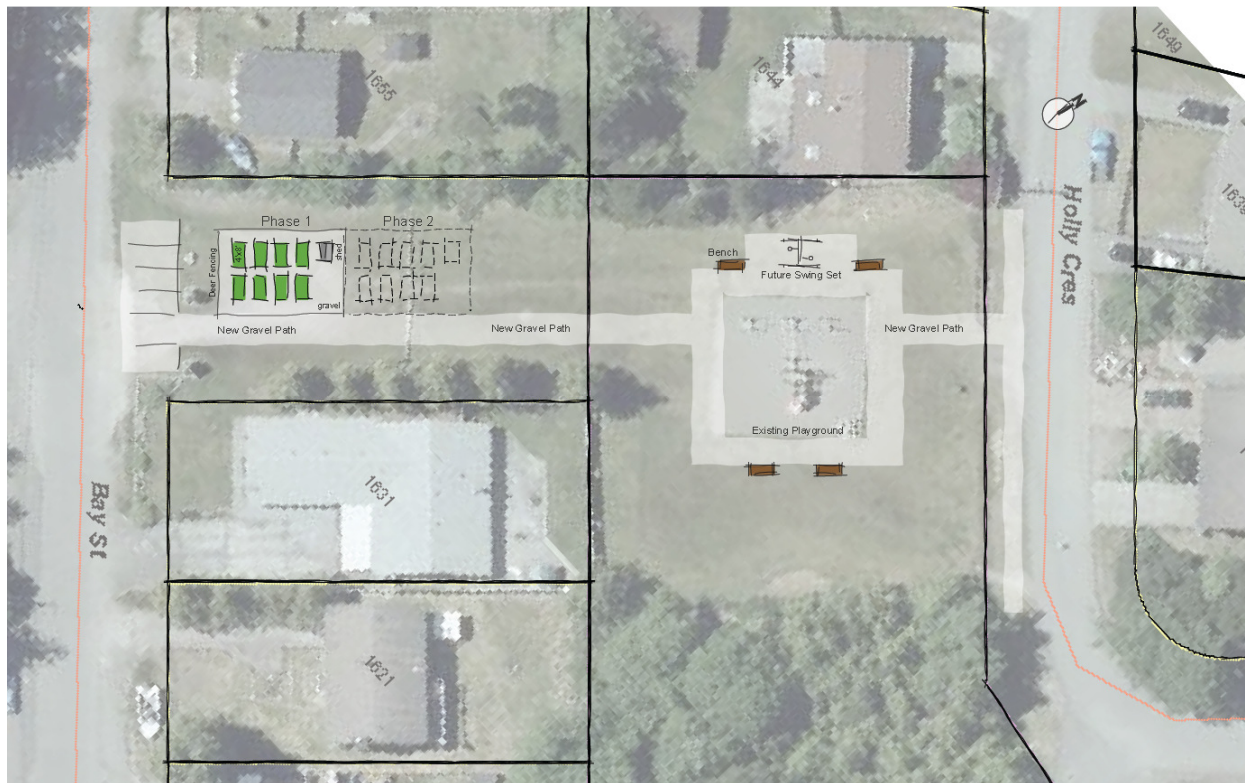


Figure 1

The second proposed location of Tugwell Fields Park (**Figure 2**) was considered to be a strong option in context of being south facing, having the appropriate space, parking and not being within a residential neighborhood. The concern with this location is that it is not centrally located.

Both Seaplane Base Recreation Hall and the Ucluelet Community Centre Area were considered but dismissed due to their lack of space and exposure for such a project.



FIGURE 2

BACKGROUND:

At the Regular Council Meeting of November 22nd the Ucluelet Local Food Society presented itself as a delegation:

- Jeanne Keith-Ferris and Lorna Watson from the Ucluelet Local Food Society did a presentation on their group's interest to utilize District-owned land to install a community garden where edibles would be grown.
- The Society requested a letter of support from Council to be used to secure grant opportunities for the garden.

Council made comments and inquiries with regards to: amount of land required by the Society, maintenance of the garden, preventing interference from wildlife, details on the community garden template used by the City of Vancouver, and number of Society members.

On Thursday, February 2nd an Open House was held by the Ucluelet Local Food Society in conjunction with the District of Ucluelet to obtain feedback on the Community Garden proposal and its location. Twenty-one people attended.

The Local Food Society provided an initial presentation on:

- Background on the project
- How a community garden would operate
- Rational on having a community garden
- Why they choose the location
- How they were going to address wildlife
- Grants they were looking into

An exit survey was handed out to the all participants at the Open House and the results from the twelve exit surveys received showed a strong overall support for a community garden with ten people in favor. Food security, community outreach as well as access to a garden were the primary reasons for the support.

Concerns for the project primarily focused on parking, privacy, interaction with wildlife and drainage.

Parking: This can be addressed on the Bay Street side of the park with an addition of two parking spots near the gardens. (Edna Batchelor Park)

Wildlife: This was address by the society siting, 'fencing, no composting and ensuring a kept up and clean space so as not to further attract wildlife.'

Drainage: If this project moves forward we will be able to properly address the drainage issue for the park

Privacy: Specific hours will be adhered to for the garden plots.

Please see Appendix A for the full results.

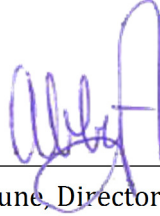
TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:

There will be modest Staff time to support society and as the project develops additional Staff time will be required to analyze and report on any further financial and scope changes.

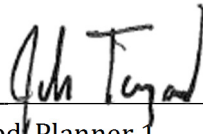
FINANCIAL IMPACTS:

In order for the Ucluelet Local Food Society to apply for the CBT grant it must be done through the District of Ucluelet as the society is not a registered charity (**Appendix C**). The Ucluelet Local Food Society will apply for a Co-op Community Grant upon approval of a garden location. The final financial impact will be assessed as the success of the grant applications are known and the Ucluelet Local Food Society will, if required, bring forward a request for funding. To be clear there is no financial commitment at this time.

Respectfully submitted:



Abby Fortune, Director of Parks & Recreation



John Towgood, Planner 1



Andrew Yeates, Chief Administrative Officer

Appendix A

Community Garden Open House

Thursday, February 2, 2017

EXIT SURVEY RESPONSES

1. Do you support the concept of a Community Garden in Ucluelet?

Why or why not?

- Yes. Food security and community outreach.
- Yes, because it is so beneficial for people to become educated on gathering and take responsibility for their own food security.
- Healthy and good food security.
- Yes, it would give people who can't have a garden at their home a chance to have a garden.
- Yes: Educational, food security, community.
- Yes! We live in an apartment and it would be great to have access to a garden.
- Yes. I live in a spot where growing a garden is impossible due to space and sunlight.
- I think it would be a great idea. It would provide a place for people who do not have access to garden plots to be able to garden. Also a great place to meet different people within the community.
- Yes!! Community gardens are an amazing place for people to meet other members of their community of different ages and walk of life and share very valuable information.
- Absolutely, food security aside, the benefits of any type of interaction with one's true needs promote both physical and mental health.

2. Would you be willing to rent a plot?

- Yes, or share one even.
- Not at this time only because I have my own greenhouse and land but I would be happy to volunteer with the society.
- Maybe.
- Yes.
- Yes.
- Yes.
- Yes.
- It would depend on the price.
- I would rent a plot in a late-stage in the garden development. This year I am hoping to get my home garden going.

- Yes, but I would be willing to volunteer with the building of the infrastructure.

3. Would you be interested in being a volunteer with the Ucluelet Local Food Society?

- Depends on what.
- Yes.
- Somewhat.
- Yes.
- No.
- Not at this time.
- No.
- I would love to volunteer.
- Yes!
- Absolutely!

4. Is food security important to you? Why or why not?

- Yes, grow local.
- Yes, because it's how the world needs to move forward & would help solve a lot of issues.
- Yes – chemicals.
- Yes – the idea of what is on the food you buy in the store... who knows what?
- Yes, it is good to have that knowledge.
- Yes. My income is low and I wish to save money and always have some extra food available.
- Yes, it is. What is more important than access to healthy food?
- Yes, very important! I feel we have a responsibility to try to produce our own food. I also would like to see more, healthy food available within the community.
- Yes, I eat everyday sometimes 3 times!

5. Do you have any suggestions?

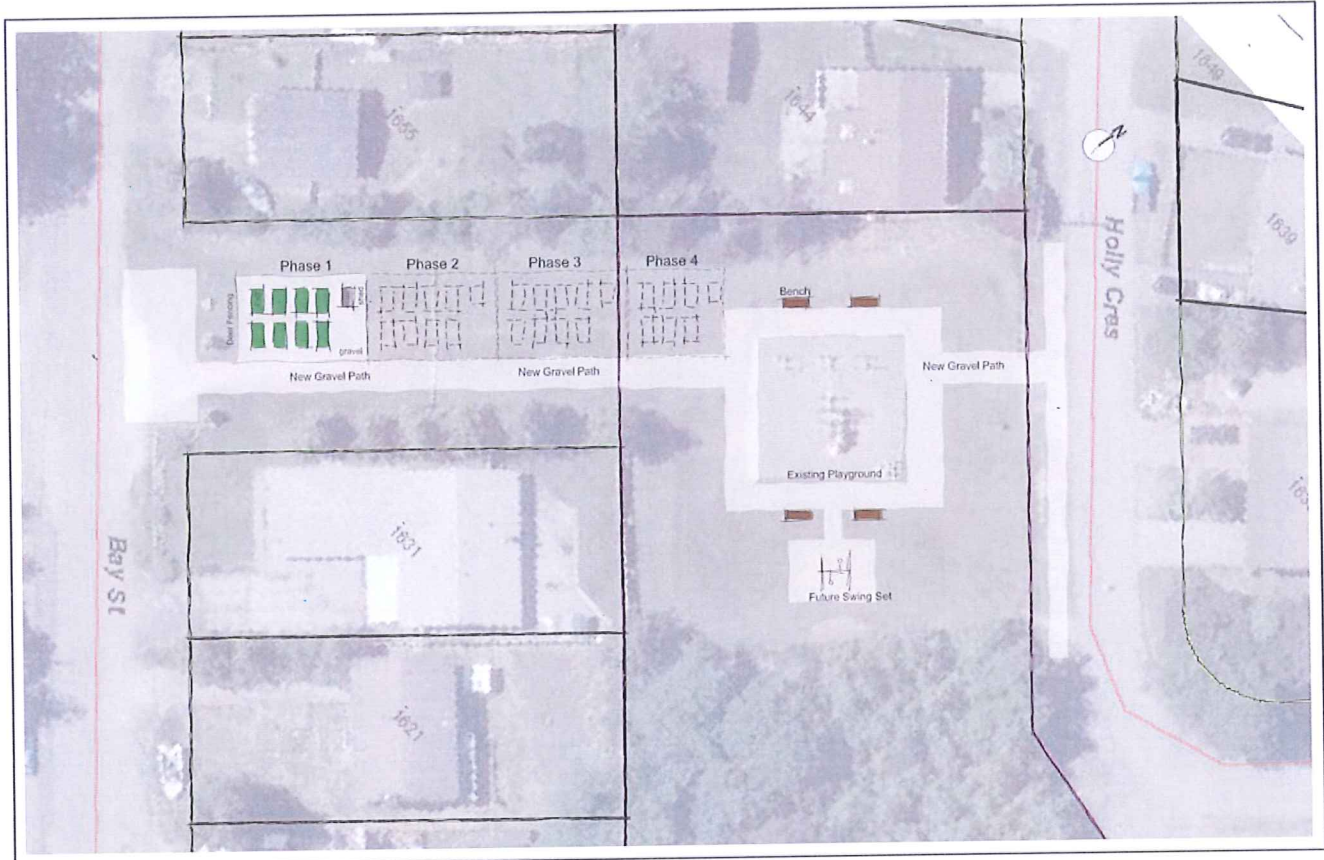
- Loved the idea of a larger field area but understand the limit of ground and fences in general can be uninviting.
- Wheelchair accessibility/mobility issues.
- I would like to see garden plots with cold frame options. Also, I think if we ran heating cable in the soil it would extend growing seasons. I am an electrician and I would be willing to wire it up for you. Solar powered – just an idea!
- Yes! Creating access to more people! (In the long run) Not being exclusive.
- Many. ;)

6. Do you have any concerns?

- No.
- Conflicts with people creating ongoing stresses and esthetics being more important than fun and inclusive gardening.
- Always... (drainage)
- Children's play is improving but how do you co-exist with the wildlife ie rats, deer, wolves, bear or cougars?
- Drainage is terrible in that location.
- Parking – pillars and sign not much room in front but if you take down the pillars and cars park it becomes a mud hole. Also, home across the street is staff housing not a big lot, already going to be parking issues.
- Water for gardens
- Monitoring
- Privacy for home next to park
- Root issues
- The garden being a rat attractant

Appendix B

Edna Bacholar Park Community Garden Draft Sketch



Draft Sketch



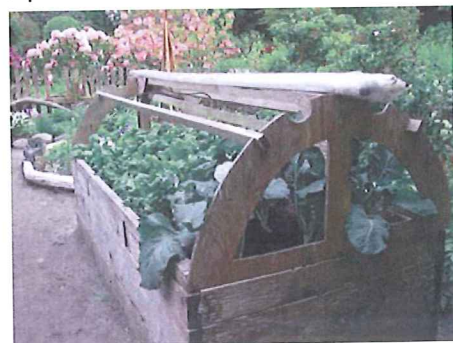
Deer Fencing Example



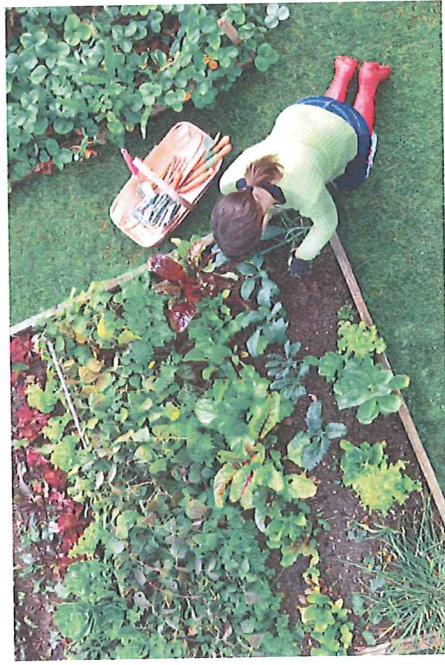
Clayoquot Island/Stubbs Island Garden Example



Squamish Community Garden Example
Community Garden Abby Fortune, Director of Parks & Recreatio...



Steps for Developing a Community Garden in Ucluelet



Step #1 Determine site location with the following criteria:

- Southern / sunny exposure.
- Central location / walkable.
- Room for multiple plot layout and expansion.
- Strong neighbourhood interest and support.

Step #2 Community Open House

- Introduce the concept.
- Collect feedback from the community.

Step #3

Report to Council

- District Staff would write a report based on information gathered from the Open House with recommendations to Council on the Community Garden proposal.

Step #4

Develop Project Plan

- If the Project Direction is supported by the neighbourhood and Council the Ucluelet Local Food Society will develop a plan to fund, administer and build the Community Garden. Just some of the grants available are:
 - Clayoquot Biosphere Trust and the Co-op Community Spaces Grant.

Step #5

Construction of the first phase of the Community Garden

- With the plan, funding, and Community Support the Construction of the project would commence.

Step #6

Start the Planting!! The Community Garden Program run by the Ucluelet Local Food Society would start.

- The program would start and adapt to interest and funding constraints.
- Work with the Parks & Recreation Department to offer gardening workshops.

Appendix C

2017 Call for Projects Guidelines for Funding



The Clayoquot Biosphere Trust (CBT) is pleased to announce the fifteenth allocation of funds to support community projects in the areas of community development; culture and events; education and youth; and environment and research. Requests must be consistent with the mission of the CBT and meet the funding criteria outlined below. The CBT has \$60,000 available in this call. Projects can be funded to a maximum of \$8,000.

Projects will be evaluated based on the following criteria:

- locally-based proponents and activities and community engagement,
- confirmed matching resources (either through cash and/or in-kind contributions),
- respect for local protocols,
- development of local capacity – developing new skills, knowledge and capability in the region,
- response to an identified regional or community need ,
- helping to achieve the CBT's core priorities: Youth and the Biosphere and Healthy Communities, and
- representation of the spirit and intent of the UNESCO Biosphere Reserve designation.

The CBT does not fund:

- capital acquisitions (e.g., computers, office furniture, lumber, equipment, etc.),
- core activities for the operation of organizations,
- sports activities,
- multi-year funding (the project may take longer than a year, but only one grant will be made and funds must be spent within 12 months of receipt), and
- Individuals or for-profit organizations.

To be eligible, an organization must be one of the following:

- a registered charity,
- a municipality in Canada,
- a First Nation recognized by the Canada Revenue Agency as a public body performing a function of government,
- an educational institution, and
- the government of Canada or British Columbia.

The CBT is not able to provide funding to ineligible groups via a flow-through arrangement. Please contact CBT staff if you have questions about your organization's eligibility: 250.725.2219 or grants@clayoquotbiosphere.org if you have a project you believe meets the mandate of the CBT and are not an eligible organization, please contact the CBT to discuss you project.

Application Instructions:

All applicants must complete the following application for funding. Letters of support specific to your application and additional information should not exceed three pages in total.

Deadline for submission:

FEBRUARY 20th, 2017, 4pm PST

Need help?

If you have any questions about your project's eligibility or have trouble with the application form, contact the CBT:

Drop by our office at 316 Main St in Tofino,

Call us at 250.725.2219

Email grants@clayoquotbiosphere.org

Submission instructions:

By Email (preferred)

grants@clayoquotbiosphere.org

Please provide in either MS Word or Adobe pdf format

By Mail

CBT- Call for Projects 2016.

Box 67

Tofino, BC

V0R 2Z0

In person:

316 Main St. Tofino

Hours: 9am to 4pm Mon-Fri

By Fax:

250.725.2384

Review Process

The CBT has four volunteer Advisory Committees that review grant requests — Research & Environment, Youth & Education, Community Development, Culture & Events. Each committee has between 8 and 10 volunteers from around the region with an interest or expertise in that particular field. After an eligibility assessment by the CBT staff, qualified projects will be reviewed by a committee against the criteria noted above. Please note, that for all grants, proponents are asked to attend a committee meeting to present their request and to answer questions from committee members. The committees will make recommendations for funding to the CBT Board of Directors for final decision. Projects may be recommended to be funded, not funded, funded in part, or funded with conditions.

Award Announcement:

Successful applicants will be announced in early April, 2017.

Applicants will be contacted by email or mail with the CBT's funding decision.



STAFF REPORT TO COUNCIL

Council Meeting: FEBRUARY 14, 2017

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: CHRISTIAN DRABOSENIG, BYLAW SERVICES AMBASSADOR

2017.02.02

SUBJECT: BYLAW STATISTIC

BYLAW STATISTIC (2016.10.18 – 2017.01.31):

1. **ILLEGAL CAMPING (CAR/VAN/RV): Total: 13**
 - [REDACTED],...)
2. **ILLEGAL CONSTRUCTION: Total: 8**
 - [REDACTED],....)
3. **ILLEGAL RENTALS: Total: 7**
 - [REDACTED])
4. **BUSINESS LICENSES: Total 14**
 - (CONTRACTORS, BUSINESSES)
5. **ANIMAL CONTROL: Total: 9**
 - (LOST DOGS, DOG COMPLAINTS)
6. **ILLEGAL PARKING: Total: 5**
 - [REDACTED],.....)
7. **NOISE COMPLAINTS: Total: 4**
 - [REDACTED])
8. **ALCOHOL IN PUBLIC: Total: 3**
 - (LITTLE BEACH, BIB BEACH)
9. **ILLEGAL FIREWORKS: Total: 3**
 - [REDACTED].)
10. **SAFETY CONCERNS: Total: 8**
 - (STOP SIGN, STREET LIGHTS, DITCH,...)
11. **GARBAGE REMOVAL: TOTAL: 12 GARBAGE BAGS**
 - (9 BAGS DUMPSTER [REDACTED] & 4 BAGS BEACH/TRAIL CLEANUP)
12. **INFORMATION / QUESTIONS ANSWERED: Total: 8**
 - (5 LOCAL REQUESTS, 3 TOURISTS)

Respectfully submitted:


Christian Drabosenig
Bylaw Services Ambassador



STAFF REPORT TO COUNCIL

Council Meeting: JANUARY 10TH, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNER 1

FOLIO NO: 196.066 **REF NO:** RZ16-12 **FILE NO:** 3360-20

SUBJECT: PROPOSAL TO AMEND ZONING BYLAW NO.1160, 2013 BY REMOVING LOT: 6 PLAN: VIP76238
DISTRICT: 09 FROM R-2 ZONE – MEDIUM DENSITY RESIDENTIAL AND PLACE IT IN GH ZONE-GUEST HOUSE.

ATTACHMENT(S): APPENDIX A – REZONING APPLICATION

RECOMMENDATION(S):

That Council consider approval of one of the following options:

1. **THAT** Zoning Amendment Bylaw No. 1212, 2016 be given Fourth and Final Reading.

OR

2. **THAT** Zoning Amendment Bylaw No. 1212, 2016 be considered and determined not to proceed further.

DESIRED OUTCOME:

That Zoning Amendment Bylaw No. 1212, 2016 be considered for a Fourth and Final Reading.

BACKGROUND:

On December 13th, 2016 Zoning Amendment Bylaw No. 1212, 2016 received a public hearing and a Third reading.

On November 8th, 2016 Zoning Amendment Bylaw No. 1212, 2016 received a First and Second reading.

An application has been received to amend the District of Ucluelet Zoning Bylaw No. 1160, 2013 (the "**Zoning Bylaw**") by removing Lot: 6 Plan: VIP76238 District: 09 (the "**Subject Lot**") from R-2 Zone-Medium Density Residential and place it in GH Zone-Guest House ("**GH**").

OCP:

The current Official Community Plan (OCP) designation for this property is "*Residential – Single Family*". Although Guest House zoning is an increase in the commercialization of the subject property it is still considered a single family residential use.

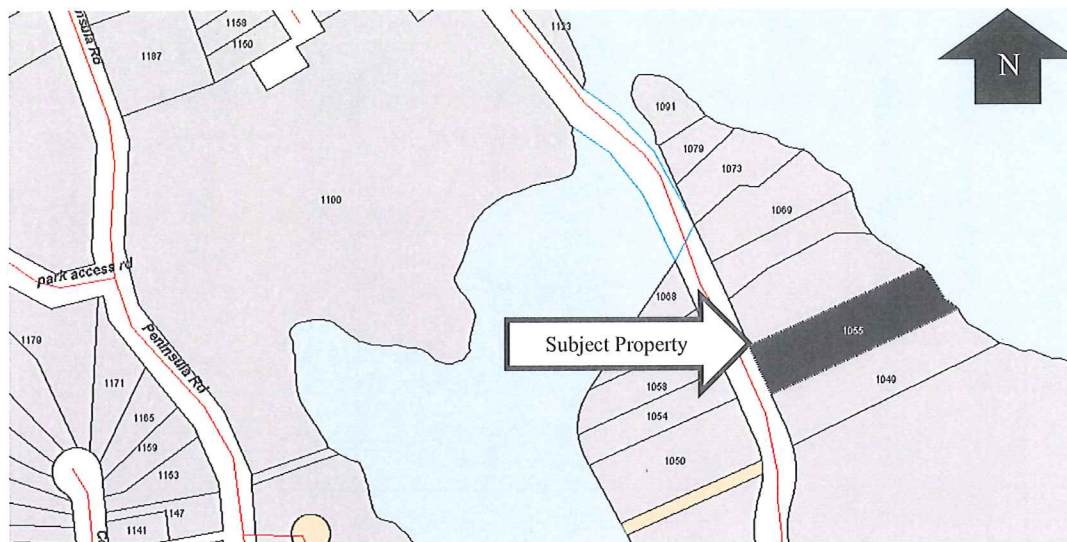


Figure 1

ZONING:

The subject lot is currently zoned R-2 and it is located in a residential neighbourhood with an established GH use occurring directly to the southeast (Figure 2). Under the current R-2 zoning the subject lot supports a principle use of a Single Family Dwelling (SFD) and the secondary uses of a B&B, a home occupation and a secondary suite. The current zoning also supports a duplex dwelling.

Under the proposed zoning the subject lot would support 6 guest rooms (similar to B&B rooms) within the SFD and 4 guest cottages. The major zoning regulatory differences are noted in the table below:

Zoning Regulations	Current (R1)	Proposed (GH)	Will Conform to GH
Minimum Lot size	650m2 (1.2acre)	2,000m2 (1.2acre)	Yes (4007m2)
Minimum Lot Frontage	18m	33.9m	Yes (32m)
Maximum Density	1 SFD	1 SFD (Currently)	Yes (currently no bldg.)
Minimum Side Yard	1.5m	4.6m	Yes (currently no bldg.)
Lot Coverage	35%	40%	Yes (currently no bldg.)
Floor Area Ratio	50%(SFD) 70%(Dup)	None	Yes (currently no bldg.)

It should be noted that the maximum area for a guest cottage is 37.2m2 (400sqft) and that the total accessory building gross floor area, including the guest cottages, would be 5% of the lot area.

In this situation, the guest cabins are regulated to be built to the rear of the front face of the SFD and the applicant has shown the cabins to the front. This variance will be requested in the 3rd reading report if the application is to proceed to that point.

Other siting regulations of note are: 7.5m (25') from the water side property line, 7.5m (25') from the side property line and a minimum of 9m (30') between the cabins. It should also be noted that the rezoning will take away the potential for the property to create a secondary suite and a duplex dwelling, both of which represent an affordable housing option.

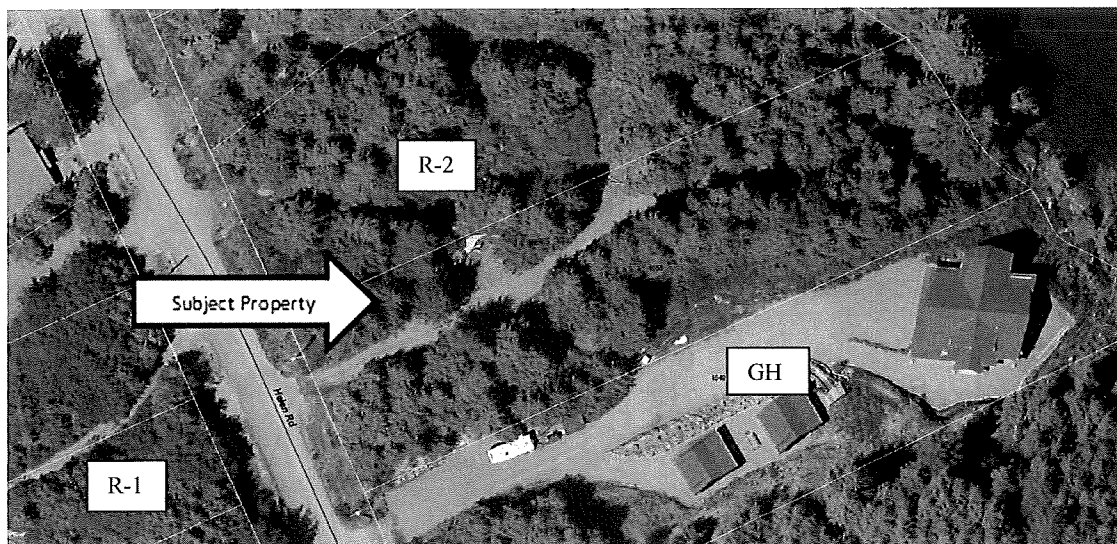


Figure 2

TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:

Staff time to analyze and report on the application. The fees associated to rezoning attempt to recover those costs.

FINANCIAL IMPACTS:

Ucluelet's tax base could theoretically expand with the potential increase of subject lot's property value, if the applicant was to build out.

POLICY OR LEGISLATIVE IMPACTS:

This proposal would amend Zoning Bylaw No. 1160, 2013.

SUMMARY:

The rezoning of this property to the Guest House zone represents a potential increase of the commercialization of the subject property. The size of the property supports the proposed use and with the large 7.5m (25') side yard setbacks there should be minimal impact to neighbours. The waterfront setting and geographical features of the subject lot are conducive to GH zoning.

Respectfully submitted:

John Towgood, Planning 1

Andrew Yeates, CAO

DISTRICT OF UCLUELET

Bylaw No. 1212, 2016

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

WHEREAS Section 479 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the property with legal description of P.I.D. 025-815-083, Lot: 6, Plan: VIP76238, District: 09, generally as shown highlighted in black on the Schedule 'A' attached to and forming part of this bylaw, be rezoned from R-2 Zone - Medium Density Residential to GH Zone - Guest House and the Text and Zoning Maps of the District of Ucluelet Zoning Bylaw No. 1160, 2013 be amended accordingly.

2. This bylaw may be cited as "Zoning Amendment Bylaw No. 1212, 2016".

READ A FIRST TIME this 8th day of November, 2016.

READ A SECOND TIME this 8th day of November, 2016.

PUBLIC HEARING this 13th day of December, 2016.

READ A THIRD TIME this 13th day of December, 2016.

ADOPTED this day of , 20 .

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1212, 2016."

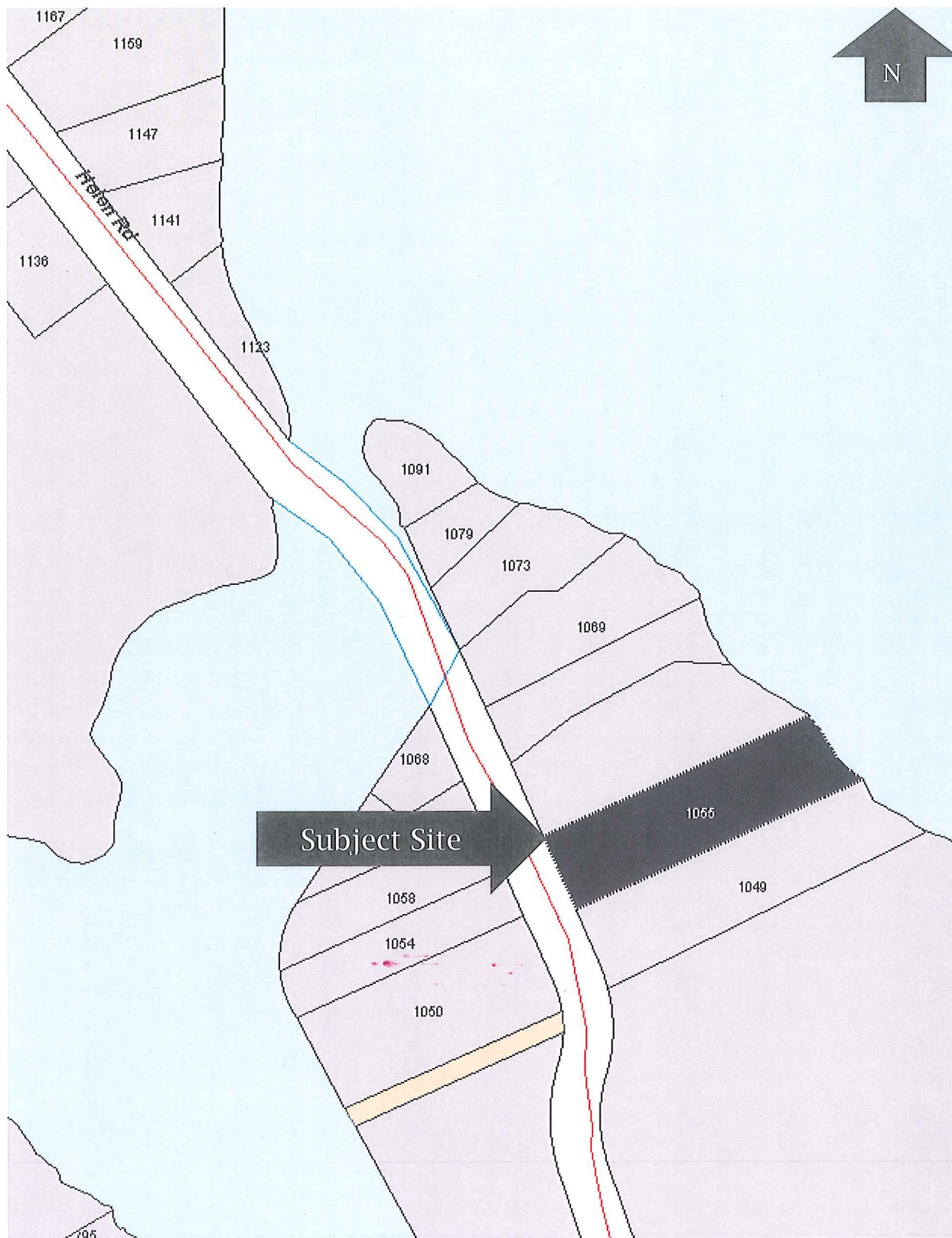
Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE 'A'
Bylaw No. 1212, 2016





STAFF REPORT TO COUNCIL

Council Meeting: FEBRUARY 14TH, 2017
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNER 1

FOLIO No: 073.070 **REF No:** RZ16-11 **FILE No:** 3360-20

SUBJECT: PROPOSAL TO AMEND ZONING BYLAW NO.1160, 2013 BY REMOVING LOT: 5 PLAN: VIP17976
SECTION: 21 DISTRICT: 09 FROM R-1 ZONE – SINGLE FAMILY RESIDENTIAL AND PLACE IT IN GH
ZONE-GUEST HOUSE.

ATTACHMENT(S): APPENDIX A – REZONING APPLICATION AND SUPPLEMENTED INFORMATION PRESENTED AT
THE FEBRUARY 14TH PUBLIC HEARING

RECOMMENDATION(S):

That Council considers approval of one of the following options:

1. **THAT** Zoning Amendment Bylaw No. 1211, 2016 be given Third Reading.

OR

2. **THAT** Zoning Amendment Bylaw No. 1211, 2016 be considered and determined not to proceed further.

DESIRED OUTCOME:

That Zoning Amendment Bylaw No. 1211, 2016 be considered for a Third reading dependent on the neighbourhood and community response arising from the Public Hearing.

BACKGROUND:

On December 13th 2016, Council held a Public Hearing and during the Regular Meeting of Council which occurred directly after the Public Hearing, Council considered 3rd reading of Bylaw 1211. What resulted was that Council requested more information from the applicant and that this information be presented in a Second Public Hearing. This Public Hearing was held prior to the February 14th, 2017 Regular Meeting of Council.

On November 8th, 2016 Zoning Amendment Bylaw No. 1211, 2016 had a First and Second reading with the Public Hearing being held prior to the December 13th, 2016 Regular Meeting of Council.

An application has been received to amend the District of Ucluelet Zoning Bylaw No. 1160, 2013 (the "**Zoning Bylaw**") by removing Lot: 5 Plan: VIP17976 Section: 21 District: 09 (the "**Subject Lot**") from R-1 Zone – Single Family Residential and placing it in GH Zone - Guest House.

OCP:

The current Official Community Plan (OCP) designation for this property is “Residential – Single Family”. Although Guest House zoning is an increase in the commercialization of the subject property, it is still considered a single family residential use.

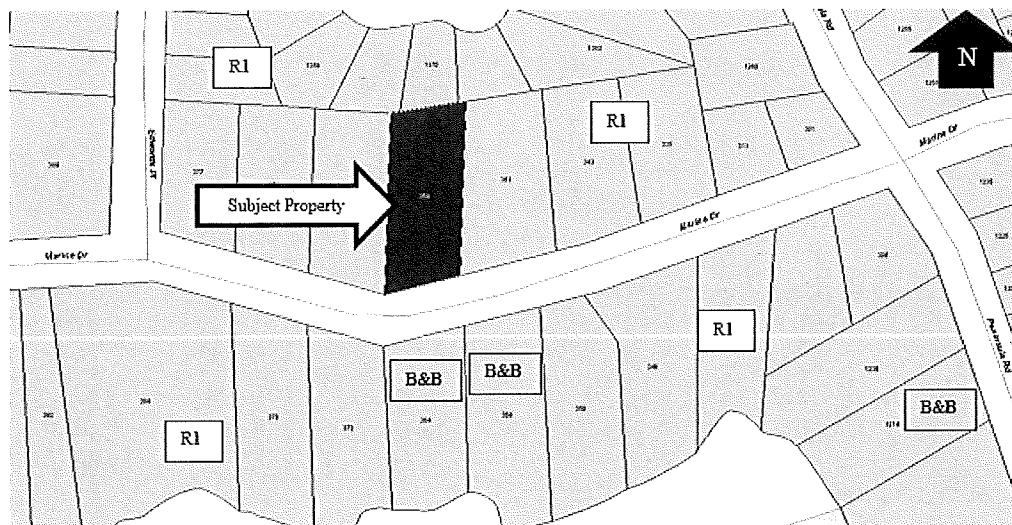


Figure 1

ZONING:

The subject lot is currently zoned R-1 and it is located in a residential neighbourhood with an established B&B use occurring directly across the street. Under the current R-1 zoning the subject lot supports a principle use of a Single Family Dwelling (SFD) and the secondary uses of a B&B, a home occupation and a secondary suite.

Under the proposed zoning the subject lot would support 4 guest rooms (similar to B&B rooms) within the SFD and 2 guest cottages. The major zoning differences are noted in the table below:

Zoning Regulations	Current (R1)	Proposed (GH)	Will Conform to GH
Minimum Lot size	650m ² (1.2acre)	2,000m ² (1.2acre)	Yes (2184m ²)
Minimum Lot Frontage	18m	24m	Yes (32m)
Maximum Density	1 SFD	1 SFD (Currently)	Yes
Minimum Side Yard	1.5m	4.6m	No (3.6m)
Lot Coverage	35%	40%	Yes
Floor Area Ratio	35%	None	Yes

It should be noted that the maximum area for a Guest Cottage is 37.2m² (400sqft) and that the total accessory building gross floor area including the guest cottages would be 93m² (1000sqft). The cabins are regulated to be built to the rear of the front face of the SFD, 4m (5') from the rear property lines, 7.5m (25') from the side property line, and have a minimum of 9m (30') between the cabins. It should also be noted that the rezoning will take away the potential for the property to create a secondary suite, which is considered an affordable housing option.

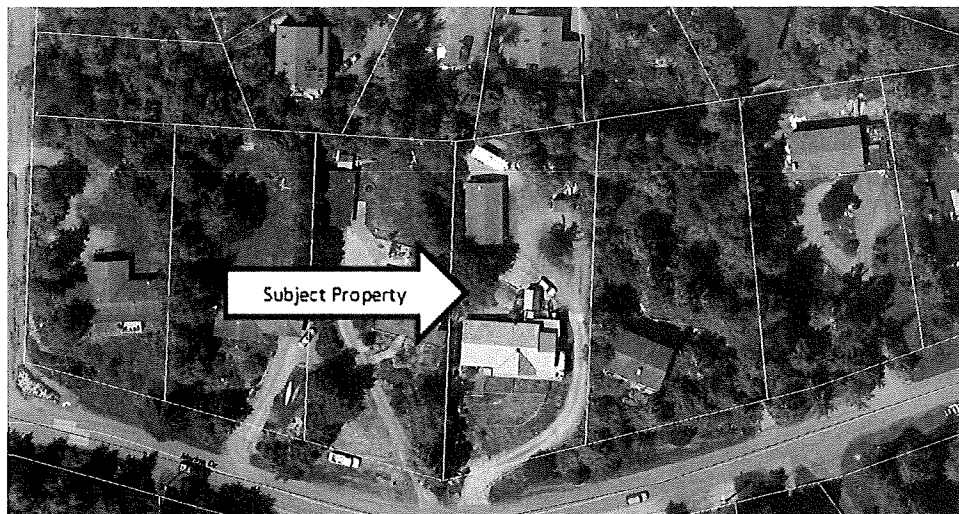


Figure 2

TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:

Staff time to analyze and report on the application. The fees associated with rezoning attempt to recover those costs.

FINANCIAL IMPACTS:

Ucluelet's tax base could theoretically expand with the potential increase of the subject lot's property value, if the applicant has it built out.

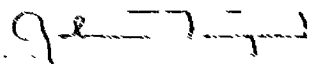
POLICY OR LEGISLATIVE IMPACTS:

This proposal would amend Zoning Bylaw No. 1160, 2013.

SUMMARY:

The rezoning of this property to the Guest House zoning represents a potential increase to the commercialization of the subject property. The size of the property supports the proposed use and, with the location of the Guest Cabins regulated to the rear of the property, the impact from the street will be negligible. The property to the rear of the subject property could have a more direct impact of the rezoning as the cabins have the potential of being placed as close as 4m (13ft) from the rear property line.

Respectfully submitted:


 John Towgood, Planning 1

 Andrew Yeates, Chief Administrative Officer

Jason Hayes-Holgate
PO Box 1318
359 Marine Drive
Ucluelet, BC V0R 3A0

District of Ucluelet
PO Box 999
200 Main Street
Ucluelet, BC V0R 3A0

To Mr. John Towgood,

I am submitting this letter to address the support from our neighbours and concerns from the Saunderson's and Hasse's regarding our application for Guest House Zoning. The Public Hearing was held on December 13, 2016, which my wife, Tanya Elliott attended.

It was brought to my attention through discussions with Tanya and the article in the Westerly Newspaper (Wednesday December 21, 2016), that neighbours have concerns about the rezoning and more specifically the parking requirements.

We initially submitted the application for rezoning to the District of Ucluelet on October 6, 2016. It was then presented on November 8, 2016 to Council at a regular meeting, for first and second reading. At that meeting, we did not hear any concerns from any Council members regarding the application and/or the information provided. The Council unanimously passed the application through both 1st and 2nd readings.

At the Public Hearing (Dec. 13th) a letter from our neighbour and owner of Horizons West B&B Jennifer Nemis was read, supporting our application for Guest House Zoning. In addition, Tanya had spoken to several of our neighbours both on Marine Drive and Edwards Place and had gained signatures of support. Although, these were not presented at the Public Hearing, I have attached them with this letter for evidence of support.

It was expressed by an opposing neighbour that the change from Single Family Residence to Guest Housing would have a negative impact on the neighbourhood. Horizons West B&B, Bostrom's B&B, Little Beach Resort, Snug Cove B&B and several more within walking distance are successful businesses operating in our neighbourhood for the past 10 years and have had limited to no negative impact. They have contributed to the growing tourism economy in Ucluelet and supported other local businesses, thus showing us only a positive impact. We would like the opportunity to work alongside them in providing stellar accommodation which shows off our great town.

Our property meets the District's requirements at half acre to provide two guest cottages for rental and ample parking for all guests and residents of the property. The property can accommodate a minimum of seven (20 feet x 8 feet) designated parking spaces. Additional parking could be constructed if needed. Attached is a schematic of the property and how the guest cottages and parking would fit within the required setbacks and allowances provided by the District of Ucluelet's Zoning Bylaw. In addition, all buildings and parking are at the rear of the property and would not change the street appearance of the family residence thus adhering to Off-Street Parking Standards.

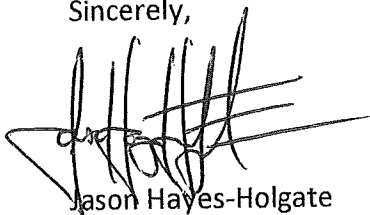
I also understand that the neighbouring house to the rear has concerns of noise and exhaust. Currently, we have old growth trees between our two properties and it is our intention to improve this greenspace with additional landscaping, trees and screening. Another benefit to changing the zoning to Guest Housing would be that the setback on the property is increased to fifteen feet (15'), thus increasing the distance between our two properties. Along with the removal of the existing outbuilding (workshop) to accommodate the new guest cottages this should alleviate our neighbours concerns.

We look forward to our application being accepted and stand by our initial intent. We still believe that this change would provide local craftsman and trades with temporary employment; contribute to the community by providing more housing for tourism; and increase the value of the property benefitting both the neighbourhood and the District of Ucluelet.

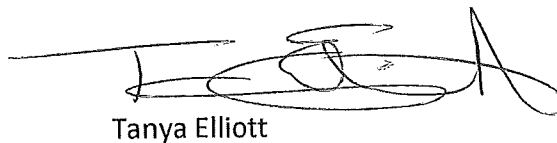
Should you require any further information or would like to speak with me directly, I may be reached either by email hayesholgatejason@gmail.com or by phone, home (250)726-2255, and cellular (604) 935-9010 or (604) 809-8894.

Thank you again.

Sincerely,



Jason Hayes-Holgate



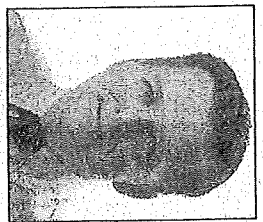
Tanya Elliott

Parking worries stall Marine Drive cottages

of 108
ANDREW BAILEY

andrew.bailey@westernynews.ca

Tickets to Ucluelet's accommodation-provider paradise might be getting harder to come by.



RANDY OLIVA

last week. In a letter to the district office, Hayes-Holgate suggested the development would create employment for local tradespeople and contribute to Ucluelet's economy by "providing more housing for tourism."

Before the cottages can be built though, council needs to allow the property to move out of its Single Family Residential zone and into a Guest House zone. "Under the proposed zoning, the subject lot would support six guestrooms—similar to B&B rooms—within the Single Family Dwelling and two guest cottages," wrote Ucluelet's Planner 1 John Towgood in a report to council.

Council heard both support and opposition to the move during a Dec. 13 public hearing.

Jennifer Nemmis, who owns a neighbouring property, expressed "no concerns or issues," and encouraged council to let the proposal move ahead.

"We could be looking at six parking spots as well as the residence and we don't even have a parking scheme for this."

—Randy Oliwa

Avid and Sue Hasse though, who live directly behind the property, weren't so keen.

"We feel that allowing this property to be zoned GH will definitely have a negative impact; not only on the neighbourhood but our house in particular," they wrote.

"We are already affected by noise and fumes from this property as their backyard currently serves as a parking lot for their diesel truck. We feel that the increased traffic from a guesthouse will only serve to make the noise and fumes unbearable."

Tanya Elliot said she and Hayes-Holgate have heard more kudos than concerns about their plan.

"I have canvassed the neighbourhood two or three times and I do have a great amount of support in making the changes," Elliot said. "I have spoken to several neighbours on the street and they don't object to it at all; actually, they encourage it. They'd like to see more rentals or accommodations available to tourists coming into Ucluelet."

She added a workshop on the property, which she suggested is a likely source of the Hasse's noise-frustration, would be

taken down if the cottages were built.

"The mill work and carpentry work that is currently being done in the backyard, by my husband, would no longer be on the property so the noise from that would be eliminated," she said.

Area resident Tom Saunderson noted the new zoning would not only allow for two cottages to be built, but four guestrooms inside the property's primary residence as well.

"They've indicated that they don't plan on doing the guestrooms, just the cottages. But, in the future, if they were going to do that or if a future owner decides to do that, it's zoned guesthouse; there's no going back," Saunderson said expressing concerns over where guests would park.

Elliot said only one room in the residence would potentially be open for guests.

"I don't want this to be an invasion for our residence," she said.

Coun. Randy Oliwa said the district doesn't have a firm grasp on its bylaw enforcement and "all the associated costs and implications of this boom that we're having in Ucluelet."

"It's going to take us another year to really get that all nailed down and it's not going to be without hiccups," he said. "Rezoning, especially going from residential to more of a commercial application, has been a very hot topic in Ucluelet, actually pretty much everywhere."

He added he had not heard a ringing endorsement from the neighbourhood.

"We've had numerous rezonings come through here over the last little bit and that

weighs heavy on us, on neighbours, communities and neighbourhoods," he said. "It's not a matter of pitching residential properties against residential properties. The decisions we make here tonight go on long after those neighbours are neighbours in some regard...I'm just not feeling the overwhelming acceptance that we've had at a lot of the other rezonings for this application."

Coun. Marilyn McEwen noted Elliot claimed to have her neighbours' support but, without official letters from those neighbours, council couldn't be sure.

"It would be great to have more documentation to that effect," she said.

Oliwa suggested the district's staff had failed to give council enough information to act.

"We have to think of the worst case and the best case scenario for a rezoning," he said. "We could be looking at six parking spots as well as the residence and we don't even have a parking scheme for this."

Mayor Dianne St. Jacques agreed and questioned why staff had not done a more thorough investigation before council was tasked to make a decision.

"When we get rezoning applications like this, wouldn't it be part of the process to have a bit of a plan in place for us to approve to see how this is going to work," she asked.

District CAO Andrew Yeates responded council could stall on making a decision and ask staff to present a more detailed report at a future meeting, which council unanimously voted to do.

Jason Hayes-Holgate
PO Box 1318
359 Marine Drive
Ucluelet, BC V0R 3A0

District of Ucluelet
PO Box 999
200 Main Street
Ucluelet, BC V0R 3A0

To Mr. John Towgood,

I am submitting this letter of intent with my application for the rezoning of my Ucluelet property. I currently have single-family zoning and my intent is to rezone to a guest housing designation. The rezoning to guest housing would provide additional income for my family, boosting our local economy and helping to maintain our residency here in the place we call home.

Should this application be approved, we would utilize and develop our property further by building guesthouses and complete landscaping. Which, in turn, would potentially provide local craftsman and trades with temporary employment; contribute to the community by providing more housing for tourism; and increase the value of the property benefitting both the neighbourhood and the community.

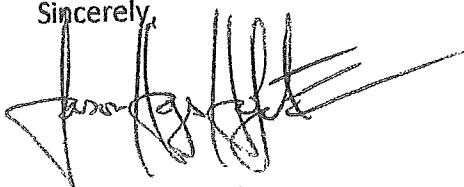
Our property meets the districts requirements for guesthouse zoning as it is more than 0.5 acres. Additionally, any new dwellings will be located away from all public easements and will not be visible from the road. This will provide privacy for our guests and maintain the quiet and peaceful enjoyment of property for our neighbours.

I thank you for your careful consideration of this application. Please let me know what the next steps are to complete this request of rezoning. We are excited to move forward and work towards a brighter future here in Ucluelet.

Should you require any further information or would like to speak with me directly, I may be reached either by email [redacted] or by phone, home (250)726-2255, cellular (604) 935-9010.

Thank you again.

Sincerely,



Jason Hayes-Holgate

NOTICE OF PUBLIC HEARING – December 13, 2016 at 7pm

Ucluelet Zoning Amendment Bylaw No. 1211, 2016 proposes to amend The District of Ucluelet Zoning Bylaw 1160, 2013 by:

- Changing the Zoning designation of Lot: 5, Plan: VIP17976, District: 09, P.I.D. 003-838-731, from R-1 Zone – Single Family Residential to GH Zone – Guest House.

Civic Address 359 Marine Drive, Ucluelet, BC

As our neighbour, we would like your support to change our current zoning from R-1 Zone – Single Family Residential to GH Zone – Guest House.

Jason Hayes-Holgate and I, (Tanya Elliott) have every intention of making the transition to this new zoning as simple and non-intrusive as possible. We appreciate that there will be concerns with Guest Housing and we are willing to address these concerns before the Public Hearing.

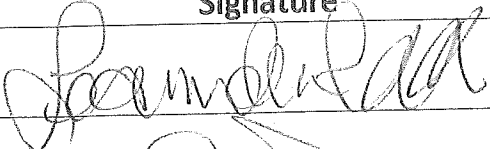



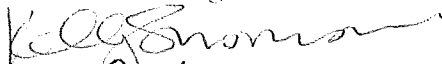
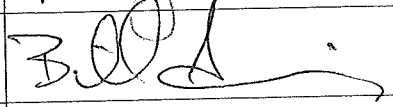

- Buildings will be within the required allowances of the property
- Guest parking is not visible from the street and is secured on our property
- Privacy and Noise concerns between adjacent neighbours will be addressed with new landscaping, and fencing, if necessary

If there are any other concerns, issues or oppositions to the Rezoning, list them here:

*Limit to 2 400 sq. ft. max. cottages only
concern for noise in summer, but I'm sure we can communicate
& we haven't had problems w/ the other B&B's.*

If you are NOT opposed to us Rezoning our property and **SUPPORT** our decision, please sign below:

Print Name	Address	Signature
1 Bruce Forrest Barbara Forrest	372 Marine Drive	<i>Bruce Forrest</i> <i>Barbara Forrest</i>
2 JUDY GOLD Jack GOLD	378 MARINE DR.	<i>J. Gold</i> <i>J. Gold</i>
3 Judy Bastron	358 Marine Dr	<i>Judy Bastron</i>
4 Heather Rudich	1382 Edwards Pl.	<i>Heather Rudich</i>

Print Name	Address	Signature
5 Leandra Lock	343 Marine drive	
6 Terry Christensen	335 Marine Dr	
7 Regretine Holliday	311 Marine	
8 Erik Larsen	332 Marine	
9 Kelly Simonson	350 Marine Dr.	
10 Bill Irving	371 MARINE DR.	
11 Karen Marckyk	351 Marine Dr.	
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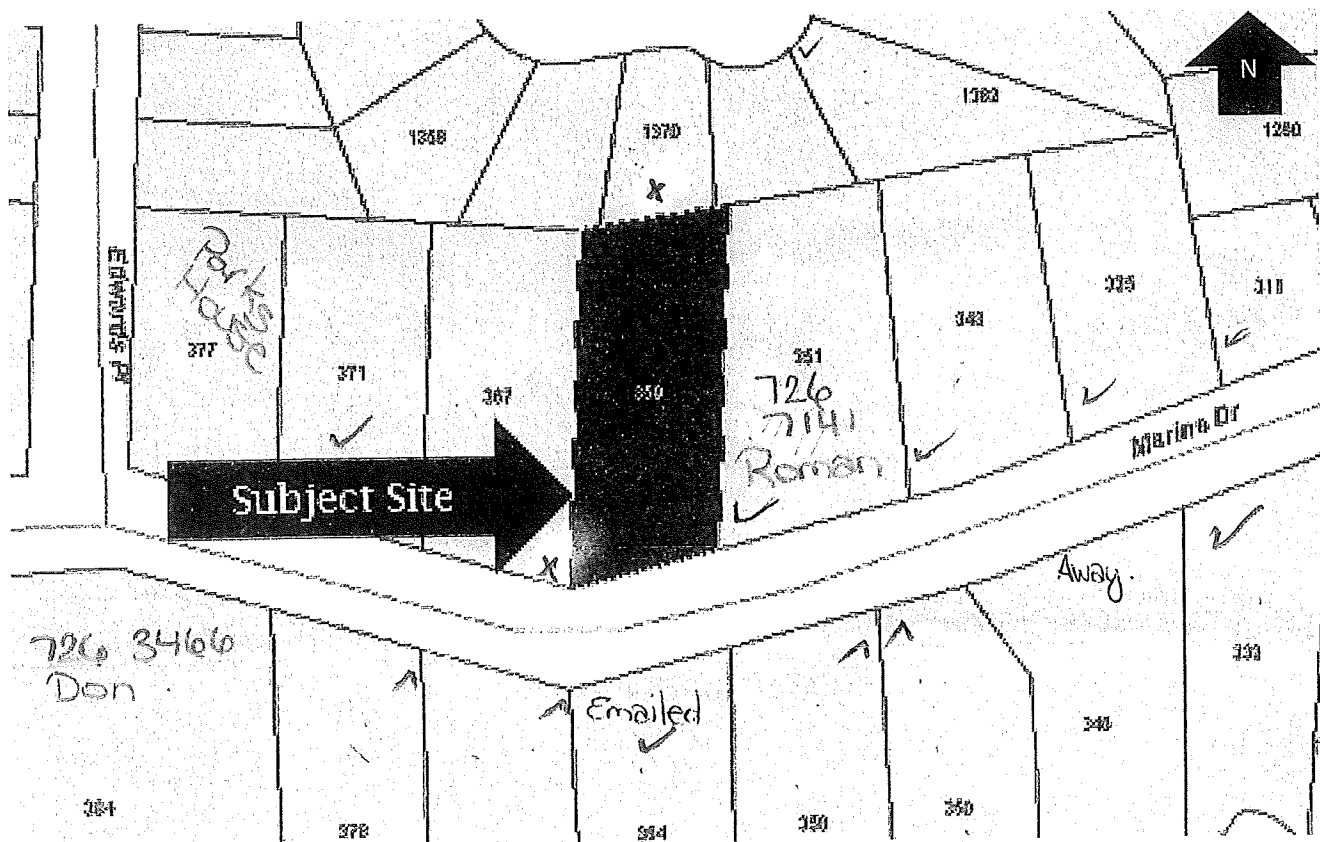
November 22nd, 2016

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing, pursuant to Sections 464 and 466 of the Local Government Act, will be held at the Ucluelet Community Centre, located at 500 Matterson Drive, Ucluelet B.C., on **December 13th, 2016** commencing at **7:00 p.m.**

Ucluelet Zoning Amendment Bylaw No. 1211, 2016 proposes to amend The District of Ucluelet Zoning Bylaw 1160, 2013 by:

- changing the Zoning designation of Lot: 5, Plan: VIP17976, District: 09, P.I.D. 003-838-731, from R-1 Zone - Single Family Residential to GH Zone - Guest House



Anyone who believes the proposed bylaw will affect their interests will be given an opportunity to be heard at the public hearing. Inquiries, comments and concerns may also be directed to District of Ucluelet's Planning Department by telephone at (250)-726-4770 or email: jtowgood@ucluelet.ca. Written submissions may also be mailed to the District of Ucluelet, P.O. Box 999, Ucluelet B.C., V0R 3A0, or faxed to (250)-726-7335, but must be received before the commencement of the Public Hearing. A copy of the proposed bylaw and other relevant information may be inspected at the District of Ucluelet office at 200 Main Street from 8:30 a.m. to 4:00 p.m. weekdays except statutory holidays.

From: Jennifer Nemis
Sent: January 4, 2017 10:27 AM
To: aivilo-tani@hotmail.com
Subject: FW: RE: Ucluelet Zoning Amendment Bylaw No. 1211
Importance: High

From: Jennifer Nemis [mailto:info@horizons-west.com]
Sent: December 5, 2016 4:31 PM
To: 'jtowgood@ucluelet.ca' <jtowgood@ucluelet.ca>
Bcc: 'aivilo-tani@hotmail.com'
Subject: RE: Ucluelet Zoning Amendment Bylaw No. 1211
Importance: High

Amendment to The District of Ucluelet Zoning Bylaw 1160 :

Hi John,

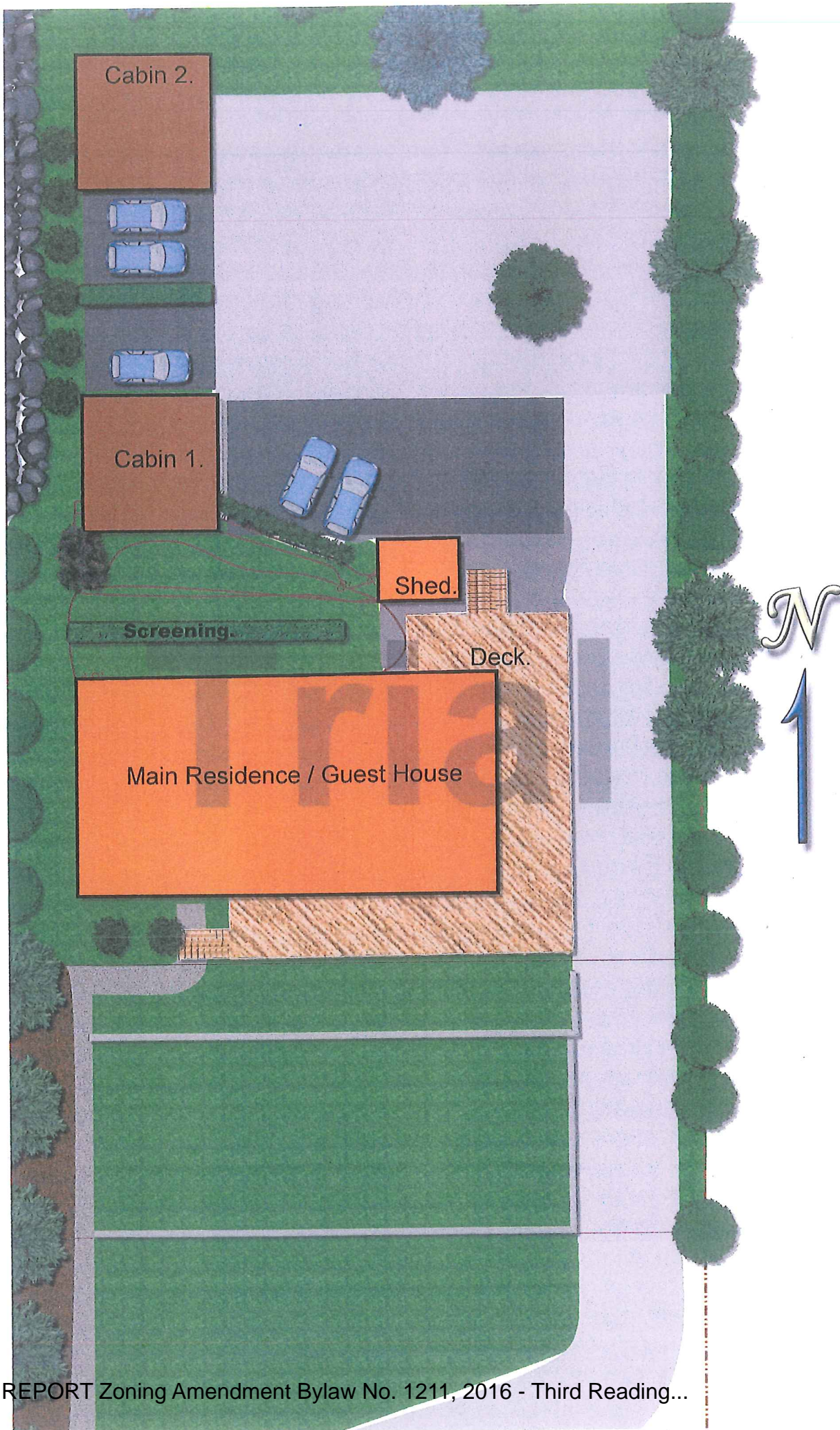
My name is Jennifer Nemis and I live at 364 Marine Drive in Ucluelet. I am Tanya & Jason Hayes-Holgate's direct neighbour.

I just wanted to write a letter in **Full Support** of the proposed amendment to the zoning bylaw, with no concerns or issues. We sincerely hope and encourage the district to consider their application for re-zoning from R-1 Zone (Single family residential) to GH Zone (Guest House).

Thank you in advance, for your consideration.

Sincerely,
Jennifer Nemis

Horizons West
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DISTRICT OF UCLUELET
Bylaw No. 1211, 2016

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

WHEREAS Section 479 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the property with legal description of P.I.D. 003-838-731, Lot: 5, Plan: VIP17976, District: 09, generally as shown highlighted in black on the Schedule 'A' attached to and forming part of this bylaw, be rezoned from R-1 Zone - Single Family Residential to GH Zone - Guest House and the Text and Zoning Maps of the District of Ucluelet Zoning Bylaw No. 1160, 2013 be amended accordingly.

2. This bylaw may be cited as "Zoning Amendment Bylaw No. 1211, 2016".

READ A FIRST TIME this 8th day of November, 2016.

READ A SECOND TIME this 8th day of November, 2016.

PUBLIC HEARING this day of , 20 .

READ A THIRD TIME this day of , 20 .

ADOPTED this day of , 20 .

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1211, 2016."

Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE 'A'
Bylaw No. 1211, 2016

